

GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE

TUESDAY 30 JANUARY 2024
6.00 PM

Contact: Charlotte Cameron, Senior Democratic Services Officer,
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AGENDA

Page No

1. **Apologies**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of Growth, Resources and Communities Scrutiny Committee held on**
 - 3.1 **14 September 2023** 3 – 12
 - 3.2 **23 October 2023 - Extraordinary meeting - Public Minutes** 13 – 16
 - 3.3 **14 November 2023** 17 – 22
4. **Call in of any Cabinet, Cabinet Member or Key Officer Decision**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Forward Plan of Executive Decisions** 23 – 40
6. **PCC Response to the Fourth Independent Improvement and Assurance Panel Report** 41 – 54
7. **Quarterly Performance Report - Quarter Two (2023/24)** 55 – 72

8.	Carriage and Private Hire Licensing Policy Review/Review Road Layouts (Motions from Cllr Hussain)	73 – 78
9.	Localities Assets Review - Update	79 – 88
10.	Monitoring Scrutiny Recommendations Report	89 – 92
11.	Work Programme 2023/2024	93 – 98
12.	Date of Next Meeting	

Tuesday, 19 March 2024.

Emergency Evacuation Procedure – Outside Normal Office Hours

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Committee Members:

Councillors: Wiggin (Chair), M Jamil (Vice Chair), S Allen, Ayres, Casey, JA Fox, Knight, Iqbal, Rush, Thulbourn, and Warren

Substitutes: Councillors: Qayyum, Sabir, N Sandford, Sharp and Lane

Non-Statutory Co-opted Members:

Parish Councillor Mark Ormston, Independent Co-opted Member (non-voting)

Parish Councillor Terrance Young, Independent Co-opted Member (non-voting)

Further information about this meeting can be obtained from Charlotte Cameron on telephone: 01733 384628 or by email – charlotte.cameron@peterborough.gov.uk

**MINUTES OF THE GROWTH, RESOURCES AND COMMUNITIES' SCRUTINY
COMMITTEE MEETING
HELD AT 7.00PM, ON
THURSDAY 14 SEPTEMBER 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors Iqbal (Chair), Asif, M Farooq, J R Fox, Knight, Perkins, Sharp, Thulbourn, Qayyum, Warren and Wiggin and Independent Co-opted Members Parish Councillors Ormston and Young.

Officers Present: Rob Hill, Service Director: Housing and Communities
Charlotte Cameron, Senior Democratic Services Officer
Emma Riding, Service Director - Financial Management & Deputy S151 Officer
Adam Payton, Operations Manager - City Centre
Amy Nebel, Senior Waste and Recycling Officer
Mandy Pullen, Assistant Director HR and Development
Simon Lewis, Service Director Commercial, Property and Asset Management
Felicity Paddick, Head of Estates
Matt Gladstone, Chief Executive
Adesuwa Omoregie, Interim Director Law and Governance and Monitoring Officer

Others Present: Councillor Coles, Cabinet Member Legal, Finance and Corporate Services
Councillor Sandford, Mayor of Peterborough
Councillor Hogg, Group Leader Liberal Democrats

13. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Jamil and Fenner. Councillors Qayyum and Perkins were in attendance as substitute.

14. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

There were no declarations received.

15. MINUTES OF GROWTH RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE HELD ON 18 JULY 2023

The minutes of the Growth, Resources and Communities Scrutiny Committee held on 18 July 2023 were agreed as a true and accurate record.

16. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISION

No call ins were received.

17. FORWARD PLAN OF EXECUTIVE DECISIONS

The Senior Democratic Officer introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

18. LOCALITY ASSET REVIEW

The Growth, Resources and Communities Scrutiny Committee received a report in relation to the Locality Asset Review which sets out the principles and findings of the Localities review of Council property including community buildings, leisure facilities and libraries. It also includes a proposed draft Community Asset Transfer Policy which will support the implementation of the Locality Asset Review.

- A point of order was raised by the Mayor of Peterborough before Officers were called on to introduce the report.
- It was stressed that the document be made available to members of the public and the rationale behind this was relayed to Members of the Committee.
- Furthermore, the procedures in respect to exempt and confidential reports were queried, and it was emphasized that the Committee's approval for the exemption be sought.
- In terms of the mayor's query with respect to the missing recommendation, Members were advised that the justification for the exemption had been noted on the front sheet of the agenda pack and that the reasons for the exemption had been highlighted on the council's website under restricted enclosure 12.
- It was noted that discussions regarding the exemption had taken place during the pre-meet where some Members of the Committee agreed to defer the item to an extraordinary meeting on the basis that it be made public.
- It was advised that a deferral would enable officers to draft and present a public report.
- A vote on the deferral was instructed.
- Members were reminded that votes in favour of the exemption would permit discussions to continue whereas votes against the exemption would result in the item being deferred.
- It was recommended that the item be deferred on the basis that the public be involved at the very outset and once the document is made public, it be presented to the Committee.
- The mayor drew the Committee's attention to the 5 council values and reference was made to value 1 - transparency and value 2 - respectful and the reasoning for the deferral on the basis of these principles was relayed to members of the Committee.
- It was emphasized that the arguments in favour of the report being made public were pertaining to openness and transparency.
- Reference was made to the Council Policy set out in 1999 which encouraged officers to limit the amount of exempt information.
- However, it was noted that no decisions had been made and that the consultation was ongoing. Thus, at this instance it was not appropriate to publicise the information.

- Members were advised that there was a possibility of the Cabinet meeting being deferred should the Committee wish to bring a public report.
- It was stressed that the issue be handled with delicacy and engagement with stakeholders be undertaken.
- The importance of openness, transparency and the correct timing was emphasised.
- In conclusion, Members were advised that the forthcoming report would primarily be open and any private information would have an explanation attached to it.

The following recommendation was proposed by Councillor Farooq and seconded by Councillor Wiggin, that Item 12. Locality Asset Review – Update be deferred to allow Officers to revisit EXEMPT Appendix 1 – Locality Asset Review Summary and provide a public version of the appendix, with explanations provided if any information was to remain EXEMPT.

The Committee voted on the recommendation, with 6 voting FOR, 5 voting AGAINST and 1 ABSTENTION. Therefore, the recommendation was CARRIED.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to

1. Notes the Locality Asset Review Executive Summary and Draft Recommendations contained in the exempt annex (Appendix 1) and makes any comments prior to submission to Cabinet in October.
2. Agrees that Estates and Finance dispose of those locality assets highlighted in the report as being suitable as surplus to requirements and for repurposing up to a maximum disposal price of £500,000, where any proposed sale of an asset in excess of £500,000 will be brought back to Cabinet for specific approval to dispose on a case-by-case basis.
3. Notes that Directors will revert back to Growth, Resources and Communities Scrutiny Committee in November with further details of the proposed Locality Asset Review recommendations and timings following further consultation.
4. Notes the Draft Community Asset Transfer Policy contained in Appendix 2 and make any comments prior to submission to Cabinet for approval in October.

RECOMMENDATION

The Growth, Resources and Communities Scrutiny Committee recommended that Item 12. Locality Asset Review – Update be deferred to allow Officers to revisit EXEMPT Appendix 1 – Locality Asset Review Summary and provide a public version of the appendix, with explanations provided if any information was to remain EXEMPT.

19. UPDATE ON PEOPLE AND CULTURE PROGRAMME

The Growth, Resources and Communities Scrutiny Committee received a report in relation to the People and Culture Programme as the Committee had previously identified risks and issues relating to the Council's workforce and is seeking assurance that these matters are being appropriately addressed in a structured and strategic manner, with a clear plan for delivery and measurement. The Assistant Director HR and Development introduced the report and key points raised included:

- The purpose of the report was outlined.

- Assurances on the people within the Culture Programme and how these came about were provided.
- The success of the Programme was attributed to leadership, people and getting the basics right.
- It was noted that 4 corporate portfolios had been established and reference was made to the developing a Sustainable Future City Council Portfolio which encompasses how the Programme works, serves, and enables.
- Within this portfolio along with subject matter expertise, it was advised that the People and Culture Programme had been developed.
- The 9, themed key projects were noted, and reference was made to 4.1, paragraph 3 of the report.
- The Programme of work was highlighted. It was advised that this was set to complete within 18-24 months.
- The Committee were advised that the Programme had been approved by a number of different stakeholders including the corporate leadership team and the Improvement Panel.
- Reference was made to the right narrative for a workforce plan moving forward and its purpose including priority actions were outlined.
- Members were advised that values and behaviours were at the forefront of the Culture Programme.
- The Committee's attention was drawn to the key employee engagement survey, the first survey after many years which sought to reshape the Programme should the output require.
- Members were updated on the Programme's forthcoming plans including the proposed structural changes to the learning curriculum and career paths.
- The importance of evaluation and adapting in accordance was emphasised.
- It was noted that the Key Performance Indicators (KPI) of HR had been redesigned to demonstrate the progress in the key areas of the People and Culture Programme of Work.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- In terms of the frequency of the consultancy with staff in respect to the employee engagement survey, it was confirmed that consultancy would be undertaken on a frequent basis.
- With respect to the timescales given to the management team to action changes, the work in partnership with the Local Government Association (LGA) was noted.
- Members were further advised that the management team would be invited to evaluate the output and moving forward, the output would determine the needs of the Programme.
- Moreover, the importance of an evidence-based approach was emphasised.
- Further clarification on the frequency of the employee engagement survey was sought, it was confirmed that the survey would be repeated on an annual basis.
- In response to the Member's query on the anonymity of responses, it was confirmed that the identity of recipients would be concealed.
- The importance of tackling the skills gap across the city was noted.
- A query on the redesign of the KPI's was raised. It was noted that KPI's were wide and encompassing and that some would be filtered into the corporate KPI's to enable them to sit at a corporate leadership team level.
- It was confirmed that KPI's were not service led.
- From a corporate perspective, it was noted that a lot of work had been undertaken within this area to redesign and restructure corporate services. The importance of redesign over restructure was emphasised and it was confirmed that both HR and Finance had fully recruited.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to note the content of the Peterborough City Council's People & Culture Programme and note the progress being made to deliver the desired outcomes.

20. SALES, FEES AND CHARGES REVIEW

The Growth, Resources and Communities Scrutiny Committee received a report in relation to the activity being undertaken as part of the comprehensive review of Sales Fees and Charges and proposes some increases for immediate implementation.

The Service Director- Financial Management & Deputy s151 Officer introduced the report and key points raised included:

- Members were advised that a £5.1 million financial gap had been predicted for the forthcoming year which was set to rise by £10 million by 2026/2027.
- Consequently, it was noted that the team were developing its budget and exploring different demands.
- It was confirmed that the Council was experiencing significant levels of financial challenges.
- Members were assured that every option was being considered to help the Council bridge the financial gap for the future.
- The collaborative work with the Lion Partnership was outlined.
- An error within the report was identified on table one, item 4, page 33. Members were advised that Residents Parking Permits – 2nd and 3rd Permits and Visitor Permits (annual) were set to increase to £70 and not £64.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- A query was raised on the proposed 47% increase to the second brown bin waste collections, with one Member querying the substantial increase and whether the service area had considered incremental changes.
- The Committee were advised that current subscription fees did not cover service costs, thus the proposed changes were essential.
- Furthermore, Members were assured that the service area did not profit from such charges.
- In terms of the Member's query on sensitivity analysis around cost and whether any modelling had been undertaken, it was anticipated that the service area would lose subscribers and the Committee were advised that these were detailed within the report.
- Reference was made to the benchmarking exercise which had highlighted that the service charges were lower and not in line with statistical neighbours.
- With respect to the loss of subscribers, Members were advised that it was difficult to predict behaviours due to the variations in demographics but overall, a reduction was anticipated.
- In terms of the loss per round, the Officer was unable to provide a conclusive response due to the seasonal variations.
- However, the Committee were assured that the issue would be kept under review.
- With respect to the 30% increase to bulky waste collections, its impact and how this was being justified to members of the public, it was noted that the increase had been proposed to cover service costs and that in comparison to other councils, existing costs were reasonable.

- Clarification on the research with respect to bulky waste collections was sought.
- It was confirmed that research was based on data held by the City Council and fly tipping occurrences.
- In terms of the bulky waste collection fee, the error within the report was noted and it was confirmed that the fees were set to increase from £23.50 to £30 for 5 items and not £23.00.
- Further clarification on the bulky waste collection fee increase was sought, with one Member querying whether the decision to use electrical vehicles came into play.
- In response, it was advised that a number of different pressures had contributed to the proposed changes.
- Members raised concerns on the increasing number of fly tipping incidents and the statistics on the illegal dumping of waste were queried.
- Furthermore, it was stressed that the statistics did not reflect the increasing number of cases.
- With respect to the statistics, it was confirmed that these were based on the number of reported incidents. Members were further advised that a briefing note would be drawn up on previous statistics.
- In terms of the concerns that were raised, Members were advised of the variations and particular hotspots.
- With resident parking permits set to increase from £44 to £64 and concerns regarding the quality of service, it was requested that enforcement officers patrol the streets, evidence be drawn and brought back to the Committee to offer residents some form of reassurance.
- The Member's concerns were acknowledged, and it was confirmed that a briefing note on statistics, visits and penalties would be drawn up for the Committee.
- However, the Committee were advised that the approach was based on demand and that the permit scheme itself was the deterrent.
- It was re-emphasised that the scheme was based on the level of compliance and not monetary gain.
- A further query on bulky waste collections was raised, with one Member requesting comparative data from authorities with a similar demographics and the impact of fly tipping. The Member also queried the yearly cost of its collection.
- In response to the comparative data query, the Committee were advised that this was difficult to obtain due to the number of factors which came into play. However, in comparison to other authorities, it was noted that Peterborough City Council ranked high.
- With respect to the Member's second query, it was confirmed that a briefing note on the cost of collection and disposal would be provided.
- On the proposal to increase the cost of resident parking permits, the lack of national legislation and the stiff competition for such permits, it was suggested that permits be rolled out for the whole of Peterborough as opposed to increasing prices.
- In response, the purpose of the scheme was outlined, and it was advised that that the entire city would not benefit from such an extension due to the lack of demand, especially in rural areas.
- However, variations were noted in the East Ward and the Member's concerns with respect to the issues residents were experiencing at a local church were recognized.
- Furthermore, attention was drawn to the parking permit schemes.
- It was noted that these could be implemented upon the request of residents.
- With respect to the success rate of Fixed Penalty Notices, Members were advised that the success rate for fly tipping offences stood at 50%.
- Clarification on planning applications and the implications of reinstating and charging for pre-application advice on page 37 of the report was sought.
- It was advised that less officer resource was required as additional support would

be offered at the initial stage.

- Moreover, it was hoped that the additional income would help to resolve the department's recruitment issues.
- The Committee queried whether benchmarking and deprivation had been considered when the directorate sought to increase the fees for residents parking permits.
- It was confirmed that deprivation had not been considered when proposing to increase parking permit charges.
- However similar sized cities such as Cambridgeshire and Debry were considered.
- In terms of the legal implications on page 39 of the report and the reference to 'powers to make a profit', it was confirmed that profit from waste collections was not anticipated.
- Assurance on enforcement services was sought. In response, the Committee were advised that enforcement officers were set to increase from 13 to 16. It was hoped that this measure would resolve the parking issues and alleviate the concerns pertaining to additional charges.
- A query on the individual parking sessions was raised.
- In response, it was noted that the price increase did not apply to such sessions to keep them available for genuine users such as residents with less frequent visitors.
- Furthermore, it was noted that the increase ought to apply to align with the car parking charge increase.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to review the proposed sales, fees and charges changes and make comments or suggestions to recommend to Cabinet before being referred for approval to Full Council.

The Committee also requested that:

1. A briefing note on the studies referred to in the report that concluded there was no link between bulky waste charges and fly-tipping rates.
2. A briefing note on the costs of collecting and disposing of fly-tipping in a municipal year.

21. THIRD REPORT OF THE PETERBOROUGH CITY COUNCIL INDEPENDENT IMPROVEMENT AND ASSURANCE PANEL

The Growth, Resources and Communities Scrutiny Committee received a report in relation to the third report of the Peterborough City Council Independent Improvement and Assurance Panel report.

The Chief Executive accompanied by the Cabinet Member for Legal, Finance and Corporate Services introduced the report and key points raised included:

- It was anticipated that a fourth report of the Independent Improvement and Assurance Panel would follow.
- It was confirmed that good progress had been made especially with respect to revenue spend.
- Attention was drawn to the budgetary challenges and issues with respect to capital funding.
- In terms of training and development, it was advised that group leaders were allocated a member peer to support them personally and to help the Council drive

- forward the development and delivery of their Improvement Plan.
- It was noted that the financial climate was tough.
- Members were advised that financial challenges may worsen in the coming months.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- In terms of 4.3.3 of the report - electoral arrangements, it was noted that initial discussions in relation to the move to 'all out' elections had taken place with group leaders.
- It was acknowledged that further discussions and consultation was required.
- With respect to the 2026 boundary review, it was advised that further discussions were required.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to:

1. Considers the third report of the Independent Improvement and Assurance Panel and agrees to the action to be taken as a result and progress being made with delivery of the Improvement Plan.

2. Respond with the action it wishes to take, including on the following issues:

- Completing the audit and sign off of all outstanding annual accounts in this financial year,
- Planning for the permanent recruitment to the S151 role,
- Continuing to invest in the work of the Portfolio Boards,
- Considering the approach to the disposal of assets,
- Developing and approving a Commercial Strategy to strengthen the work of the Shareholder Committee and align with best practice, Completing an Asset Management Plan and a Corporate Landlord approach,
- Considering replacement of the building compliance IT system,
- Reconsidering the proposal to move to all out elections,
- Facilitating handover between the outgoing and incoming Audit Committee chairs.

22. MONITORING SCRUTINY RECOMMENDATIONS

The Senior Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

23. WORK PROGRAMME 2023/2024

The Senior Democratic Services Officer introduced the report which looked at the work programme for the municipal year 2023-2024 to determine the Committees priorities. Members were invited to make comments and suggestions.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the Work Programme for 2023/2024 and **RESOLVED** to note the report.

24. DATE OF NEXT MEETING

The next meeting of the Committee was noted as being the 14 November 2023.

CHAIR

Meeting began at 7:00pm and ended at 8.39pm

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**MINUTES OF THE EXTRAORDINARY GROWTH, RESOURCES AND COMMUNITIES
SCRUTINY COMMITTEE MEETING
HELD AT 6.00PM, ON
MONDAY 23 OCTOBER 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors Iqbal (Chair), Jamil (Vice Chair), M Farooq, J R Fox, Knight, Sabir, Sandford, Sainsbury, Sharp and Warren and Independent Co-opted Member Parish Councillor Ormston

Officers Present: Charlotte Cameron, Senior Democratic Services Officer
Adesuwa Omoregie, Interim Director Law and Governance and
Monitoring Officer
Simon Lewis, Service Director Commercial, Property and Asset
Management
Felicity Paddick, Head of Estates
Jill Evans, Service Director Corporate Finance

Others Present: Councillor Hogg, Group Leader Liberal Democrats
Councillor Fitzgerald, Leader of the Council
Councillor S Allen, Deputy Leader and Cabinet Member for Housing
and Communities

25. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Wiggin and Councillor Sandford was in attendance as substitute.

Councillors Thulbourn and Councillor Sabir was in attendance as substitute.
Councillor Fenner and Councillor Sainsbury was in attendance as substitute.

Apologies for absence were also received from Councillor Asif, Councillor Coles Cabinet Member for Finance and Corporate Services and Rob Hill, Service Director Housing and Communities

26. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

Councillors Sandford, Fenner and Jamil raised non-pecuniary interests as they had personal connections with items contained within the exempt appendix.

The Monitoring Officer advised that the interests would be noted formally if the Committee entered exempt session to discuss Appendix 2.

27. LOCALITY ASSET REVIEW – UPDATE

The Growth, Resources and Communities Scrutiny Committee received a report in relation to the principles and findings of the localities review of council property including

community buildings, leisure facilities and libraries. It also included a proposed draft Community Asset Transfer Policy which would support the implementation of the Locality Asset Review.

Appendix 2 of this report was exempt as it involved the disclosure of information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding that information).

The Service Director Commercial, Property and Asset Management accompanied by the Head of Estates introduced the report and key points raised included:

The report proposed how the asset review would run and gave a rationale behind the early stages of the process.

The information contained within the exempt appendix was up for discussion and Officers reiterated that no decisions had been made.

A programme of consultation, with key stakeholders, would be followed.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to section 10 and the absence of the climate change targets how the assets will be maintained. and asked that tackling climate change be addressed within the policy.
- Members were advised that all transfers would be reviewed on a case by case basis and there were opportunities for sustainability.
- The consultation would be delivered within 6-8 weeks depending on the level of feedback received.
- Members queried when the list of assets would be made public and were advised that operators and key stakeholders would be consulted with first.
- Members were concerned that some buildings would be left empty, and Officers assured Members that most buildings would be used or repurposed.

Members raised concerns around the exclusion of the press and public as they believed the public interest outweighed the need to retain the list of assets in the exempt information. Members were also concerned that the process had not been open and transparent.

Members queried the recommendation made at a previous meeting and referred to the agreement that the deferred report should have allowed Officers the time to engage with stakeholders so the report could be public at this meeting.

The Monitoring Officer advised that the recommendation agreed had been for Officers to review what was included within the exempt appendix and that they had made as much of the information public as was reasonable.

Officers advised that no decisions had been made and that this was an opportunity for the Committee to comment on the initial stages of the review.

Members were assured that Officers had and would continue to liaise with community groups.

Members took a vote on recommendation 1 to resolve that the press and public be excluded from the meeting when discussing Appendix 2 on the grounds that the item contains exempt information under Paragraph 3 of Schedule 12A of Part 1 the Local

Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed as it relates to the financial or business affairs (past or present) of the Council.

Councillor Sandford requested that his vote be recorded.

A vote was taken on the recommendation (9 voting in favour, 0 voting against, Councillor Sandford abstaining from voting.) The recommendation was **CARRIED**.

The Committee entered exempt session.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to

1. Resolve that the press and public be excluded from the meeting when discussing Appendix 2 on the grounds that the item contains exempt information under Paragraph 3 of Schedule 12A of Part 1 the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed as it relates to the financial or business affairs (past or present) of the Council.
2. Notes the Locality Asset Review Overview, Recommendations and Financial and Benefits Case and makes any comments prior to submission to Cabinet in November.
3. Notes that Directors will revert back to Growth, Resources and Communities Scrutiny Committee in January, subject to Cabinet Approval of the Locality Asset Review, and after a wider consultation exercise with operators of the sites and the wider public, with further details of the proposed Locality Asset Review recommendations.
4. Notes the Draft Community Asset Transfer Policy contained in Appendix 1 and make any comments prior to submission to Cabinet for approval in November.

CHAIR

Public Meeting began at 6:00pm and ended at 6:22pm

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**MINUTES OF THE GROWTH, RESOURCES AND COMMUNITIES SCRUTINY
COMMITTEE MEETING
HELD AT 7.00PM, ON
TUESDAY 14 NOVEMBER 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors Iqbal (Chair), Jamil (Vice Chair), Knight, Thulbourn, Warren and Wiggin, Ayres, S Allen, Casey, Rush and Independent Co-opted Member Parish Councillor Young.

Officers Present: Rob Hill, Service Director: Housing and Communities
Charlotte Cameron, Senior Democratic Services Officer
Anne Keogh, Housing Strategy and Implementation Manager
Nick Carter, Service Director Growth and Regeneration
Bobby Duke, Senior Housing Strategy and Enabling Officer
Tom Hennessey, Chief Executive Opportunity Peterborough

Others Present: Kelly Jesus, Youth Council Representative

28. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Judy Fox and Independent Co-opted Member Parish Councillor Mark Ormston.

29. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

Councillor Wiggin declared an interest, as appeared on his register of interests, in relation to the Growth and Regeneration Prospectus exempt appendix and the motion from Councillor Fenner

30. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISION

No call ins were received.

31. FORWARD PLAN OF EXECUTIVE DECISIONS

The Chair introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

- Members requested that they be kept informed on the Station Quarter redevelopment.
- The decision that related to Lincoln Road was exempt.
- The Locality Asset Review had been taken to Cabinet and there would be engagement with ward Councillors and community associations.

- Members raised concerns regarding the review and urged Officers to make direct contact with all stakeholders as soon as possible.
- Officers assured Members that there was a schedule of engagement.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

32. DRAFT HOUSING STRATEGY 2024-2029

The Growth, Resources and Communities Scrutiny Committee received a report in relation to the proposed content and structure of the Housing Strategy that would help inform development.

The Housing Strategy and Implementation Manager accompanied by the Senior Housing Strategy and Enabling Officer introduced the report and key points raised included:

The report covered the progress to date and the main elements of the strategy. There would be more information provided at the housing workshop on 30 November 2023.

Officers were on track to deliver to the specified timeline and were open to questions.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to section 4.1 and queried the people from other local authorities' areas that were housed in the city. The Officers advised that this did not fall within the remit of the housing strategy.
- The Officers were aware of private companies using houses as children's homes but that it was a difficult solution to find.
- Members noted that there were no mentions of the colleges within the strategy and Officers were advised that they include reference to existing provisions.
- There had been an initiative from the housing needs service to cultivate relationships between the private sector and landlords.
- The strategy would bring together all services to ensure the housing needs in Peterborough were met.
- Members noted that a significant challenge was that landlords could not be forced to set their rents at a particular rate.
- Members queried how residents could overcome bad credit and were advised that the Housing Needs team would have the capacity to support residents into temporary accommodation.
- The temporary accommodation would then support residents in building relationships that could lead to a good reference.
- Members were advised that Officers would investigate a zero-deposit scheme and whether it was possible to bring empty homes back into use.
- Members queried why the Council were not building their own homes. The Officers advised that this had been investigated through a Housing Revenue Account (HRA). The financial position of the Council meant that we were not able to do that, as well as land restrictions.
- Members were also advised that a HRA would not be a quick solution.
- The Local Plan dictated that 30% of developments should be affordable housing (AH) however there were difficulties getting that.
- Members raised concerns regarding the number of homes that were empty and were advised that there were around 200 that had been empty for more than 2 years.

- The Officers advised that there needed to be other of ways of building housing to increase the AH supply.
- There had been an increase of registered providers (RP) in the city, and they were providing the right mix of housing for the city's needs.
- Members noted that the larger the family, the longer they would be in temporary accommodation as the suitable sized properties were unaffordable in the private sector.
- Members queried whether student accommodation had been looked at as part of the strategy and were advised that the Article 4 direction would allow the Council to change planning rights to deliver homes of multiple occupation.
- This had been an ongoing initiative and would support the development of the growth agenda.
- Members questioned whether there had been any discussions focused on identifying sites suitable for student accommodation and whether any existed within the private sector.
- An affordable home was defined by the National Planning Framework and there were various opportunities to get on the ladder like shared ownership.
- There were challenges in working with the private sector to ensure that the right housing stock was available for residents within the city. The Officers had been working hard to build relationships so that they could influence some of the decisions.
- The supply of 1 bed accommodation had become limited.
- There were 2500 people on the housing register and the assessment figure would look at supporting affordability measures.
- Officers had been working on a viability assessment that would be developed alongside the new Local Plan.
- Various departments would work together to improve the quality of social housing.
- Members were advised that the new Social Housing Regulations would give the tenants a greater voice.
- Members referred to the Environment Act 2025 and the Future Homes Standard and queried whether it had been implemented. Members were advised that there were changings to building regulations and that this would be included within the strategy.
- Members queried whether the Council should open a HRA and were advised that more detail would be provided at the upcoming Housing Workshop.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to make comments on the proposed content and structure of the Housing Strategy to help inform development of a completed draft of the document before it is presented to Cabinet on 15th January for approval for public consultation.

33. GROWTH AND REGENERATION PROSPECTUS

The Growth, Resources and Communities Scrutiny Committee received a report in relation to the Growth and Regeneration Prospectus to endorse the proposed approach. The Service Director Growth and Regeneration accompanied by the Chief Executive Opportunity Peterborough introduced the report and key points raised included:

The plan for the prospectus was for it to stand out from everyone else. The content was thought provoking and outline the plans for growth and regeneration in the city.

The Growth, Resources and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the Visitor Economy Strategy (VES) that had been written and were advised that it had been used as reference for the prospectus.
- Members referred to funding from central government and noted that there were no mention of the Cambridgeshire and Peterborough Combined Authority (CPCA). Officers were advised that they include the receipt of funding from partners more explicitly within the strategy.

The following recommendation was made by Councillor Wiggin and seconded by Councillor Jamil that the Committee resolve that the press and public be excluded from the meeting when discussing Appendix 1 on the grounds that the item contains exempt information under Paragraph 3 of Schedule 12A of Part 1 the Local Government Act 1972, as amended, and that it would not be in the public interest for this information to be disclosed as it relates to the financial or business affairs (past or present) of the Council. A vote was taken on the recommendation from Councillor Wiggin and was **UNANIMOUSLY AGREED**.

The Committee entered exempt session.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the current position of the Growth and Regeneration Prospectus.
2. Considers and scrutinises this report and accompanying Prospectus, and endorses the approach being taken.

34. MONITORING SCRUTINY RECOMMENDATIONS

The Committee re-entered public session.

The Senior Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

- There were none.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

35. WORK PROGRAMME 2023/2024

The Senior Democratic Services Officer introduced the report which looked at the work programme for the municipal year 2023-2024 to determine the Committees priorities. Members were invited to make comments and suggestions.

- Members referred to the skills remit within the Terms of Reference and requested a report come to the Committee.
- Members noted the challenges with the work programme and would review the programme at the next Group Representatives meeting.

AGREED ACTIONS

The Growth, Resources and Communities Scrutiny Committee considered the Work Programme for 2023/2024 and **RESOLVED** to note the report.

36. DATE OF NEXT MEETING

The next meeting of the Committee was noted as being the 30 January 2024

CHAIR

Public Meeting began at 7:00pm and ended at 8:17pm.
The Committee reconvened at 9:47 and ended at 9:53pm.

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GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
30 JANUARY 2024	PUBLIC REPORT

Report of:	Interim Director of Legal and Governance and Monitoring Officer - Adesuwa Omoregie	
Cabinet Member(s) responsible:	Councillor Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions included at Appendix 1 and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee to enable the Scrutiny Committee to consider the Forward Plan of Executive and consider what action if any should be taken in respect of those decisions by the Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Growth, Resources and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after **12 February 2024**.
- 4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.
- 5. CONSULTATION**
- 5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.
- 6. ANTICIPATED OUTCOMES OR IMPACT**
- 6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.
- 7. REASON FOR THE RECOMMENDATION**
- 7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.
- 8. ALTERNATIVE OPTIONS CONSIDERED**
- 8.1 N/A
- 9. IMPLICATIONS**
- Financial Implications**
- 9.1 There are no financial implications arising from this report.
- Legal Implications**
- 9.2 There are no legal implications arising from this report.
- 10. BACKGROUND DOCUMENTS**
Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985
- 10.1 None
- 11. APPENDICES**
- 11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 12 JANUARY 2024

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 12 FEBRUARY 2024								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>Approval of a Section 76 notice for the allocation of funding to establish obesity and cardiovascular disease prevention interventions in GP practices – KEY/12FEB24/01</p> <p>To approve a section 76 for the allocation of funding to the integrated care board to enable it to establish obesity and cardiovascular disease prevention interventions in GP practices and the delegation of authority to Cambridgeshire County Council for it to establish a joint agreement for the two local authorities with the integrated care board.</p>	<p>Cllr Saqib Farooq, Cabinet Member for Adults and Health</p>	<p>February 2024</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All wards</p>	<p>Consultation was undertaken with frontline clinicians and integrated care board staff who have a remit or opportunity to support and develop prevention in primary care.</p>	<p>Val thomas, deputy director of public health (cambridgeshire) Tel: 07884 183374 Email: val.Thomas@cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Translation and Interpretation Services - KEY/12FEB24/03 -</p> <p>Translation and Interpretation Services is a corporate service available to all PCC Directorates and Officers. Translation services are part of the Council's Public Sector Equality Duty. The service meets this obligation by ensuring accessibility for the customers and communities we serve.</p>	<p>Cabinet</p>	<p>11 March 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All wards</p>	<p>None required</p>	<p>Jo Leggett; Commissioning Manager for Children in Care Email: joanne.leggett@peterborough.gov.uk</p>	<p>Corporate Services</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08 - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC.	Cllr Saqib Farooq, Cabinet Member for Adults and Health	January 2024	Adults and Health Scrutiny Committee	All Wards	Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement	Sarah Croxford, Senior Commissioner (Accommodation), sarah.croxford@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01 "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."	Cllr Saqib Farooq, Cabinet Member for Adults and Health	January 2024	Adults and Health Scrutiny Committee	All Wards	A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions	Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3. PCC SEND and AP expenditure – KEY/3JUL23/01 Approvement to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.	Cllr Ray Bisby, Cabinet Member for Children's Services	January 2024	Children and Education Scrutiny Committee	All Wards	N/A	Anna Wahlandt - anna.wahlandt@cambridgeshire.gov.uk 07881 426870	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. Draft Housing Strategy – KEY/3JUL23/04 Approval of draft Housing Strategy to commence public consultation	Cabinet	15 January 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Internal consultation with key service stakeholders to inform development of the draft strategy. Public consultation with key external stakeholders and residents for 6 weeks once the draft is approved for consultation	Anne Keogh Housing Strategy and implementation Manager anne.keogh1@peterborough.gov.uk 07983343076	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5.	Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01 - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.	Cllr Ray Bisby, Cabinet Member for Children's Services	January 2024	Children and Education Scrutiny Committee	All wards	Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups	David Rhodes, Commissioning Manager, Email: david.rhodes@peterborough.gov.uk	Children and Young People's Service	Paper from Children and Young People's Committee in Cambridgeshire
6.	Medgen Nursing Services Limited - KEY/17JUL23/02 - Approval for spend on a young person's placement for nine months.	Cllr Ray Bisby, Cabinet Member for Children's Services	January 2024	Children and Education Scrutiny Committee	Central Ward	No other consultation sought.	Ros Anderson, ART Support Officer, Email: ros.anderson@cambridgeshire.gov.uk Tel: 01733 863986	Children and Young People's Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Education IT System Award – KEY/20NOV23/01 To approve the award of the new IT system for Education Services.	Cllr Ray Bisby, Cabinet Member for Children's Services	January 2024	Children and Education Scrutiny Committee	N/A	N/A	Chris Stromberg Chris.Stromberg@cambridgeshire.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Peterborough Station Quarter LUF2 Funding - KEY/04DEC23/01 Authority to enter into grant funding agreements for the LUF2 funds with the CPCA and to delegate authority to award and enter into contracts.	Cabinet	11 March 2024	Growth, Resources and Scrutiny Committee	Central Ward	CPCA	Karen Lockwood, Head of Regeneration Karen.lockwood@peterborough.gov.uk , 07825902794	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	Award of Bikeability Contract for 2024/25 – KEY/04DEC23/04 Peterborough City Council has received funding from Active Travel England to deliver Bikeability cycle training for the year 2024/25. The existing contract with the current provider will end on 31 st March 2024. Therefore, we seek approval to award contract (after completion of procurement exercise) to new provider to begin on 1 st April 2024.	Cllr Gavin Eley, Cabinet Member for Infrastructure, Environment and Climate Change	15 January 2024	Climate Change and Environment Scrutiny Committee	All wards	Will go to tender for the new contract and offer providers an opportunity to submit a bid which will be assessed.	Lewis Banks, Transport and Environment Manager, 01733 317465, Lewis.banks@peterborough.gov.uk	Place and Economy	A Cabinet report will be submitted confirming the decision to be taken, background to the decision, scoring and outcome of the tender process, financial and legal implications. Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
10. CCTV Surveillance System Service - maintenance contract award – KEY/18DEC23/01 - Maintenance contract award by Peterborough City Council following a joint procurement of Peterborough City Council and Fenland District Council's CCTV Surveillance System whereby Fenland District Council delegate the function of this contract to Peterborough City Council to act as lead local authority.	Cllr Peter Hiller - Cabinet Member for Housing, Growth and Regeneration	May 2024	Growth, Resources, And Communities Scrutiny Committee	All wards.	Not required.	Aarron Locks, CCTV Shared Service Manager, Tel: 07894 913503, Email: aarron.locks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11. Healthy Child Programme recommissioning - KEY/18DEC23/02 - To agree the approach for the recommissioning of the Healthy Child Programme and the associated service specification.	Cabinet	11 March 2024	Children and Education Scrutiny Committee	All wards.	Local user voice will be picked up in the CYP JSNA that Public Health will be completing in a timeline parallel to this.	Raj Lakshman, consultant in Public Health, raj.lakshman@cambridgeshire.gov.uk	Public Health	As well as the main paper and appendices, we will also provide relevant links to needs assessments on Cambridgeshire and Peterborough insight.
12. Approval on PCC's Home Care Spend through CCC's DPS 2024-27 - KEY/18DEC23/04 - The report seeks Cabinet approval on anticipated spend via Cambridgeshire County Council's Dynamic Purchasing System (DPS) for Home and Community Support Services until 31st October 2027, as an alternative way to meet the assessed needs of people living in Peterborough.	Cabinet	12 February 2024	Adults and Health Scrutiny Committee	All wards.	Engagement and informal consultation undertaken to inform overall home care review, but not in relation to this specific decision.	Ayesha, McKechnie, Commissioning Manager, Tel: 07500 024742, Email: Ayesha.mckechnie@peterborough.gov.uk	Adults	Previous CMDNs, Homecare contract. It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13. Contract Award of Supported Accommodation Services for Young People in Care aged 16-18 Dynamic Purchasing System – KEY/01JAN24/01 - To award the Pseudo dynamic purchasing system for supported accommodation services for young people in care aged 16-18 years, for whom the authority has a statutory responsibility for, in line with the new Ofsted requirements and regulations for the sector.	Cabinet	12 February 2024	Children and Education Scrutiny Committee	All wards	None	Joanne Leggett, Commissioning Manager for Children in Care, Email: Joanne.leggett@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
14. Treatment of Dry Mixed Recycling - Services Contract - KEY/01JAN24/02 - Award of contract for haulage, processing, and onward sale of dry mixed recycling.	Cllr Gavin Eley, Cabinet Member for Infrastructure, Environment and Climate Change	01 May 2024	Climate Change and Environment Scrutiny Committee	All wards	None	Amy Nebel, Senior Waste and Recycling Officer, Email: Amy.nebel@peterborough.gov.uk	Place and Economy	Exempt appendices will be submitted for the financial submissions on the contract award prices. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
15. Procurement of Multi Disciplinary Design Team for Vine Project – KEY/15JAN24/02 - Procurement of Multi Disciplinary Design Team for Vine Project	Cabinet	11 March 2024	Growth, Resources, And Communities Scrutiny Committee	Fletton & Stanground Ward and Central Ward	No additional consultation other than relevant internal and external stakeholder processes	Karen Lockwood, Head of Regeneration, Email: karen.lockwood@peterborough.gov.uk Tel: 07825 902794	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
16. To procure a contract for Electric Vehicle Charging Infrastructure - KEY/15JAN24/03 - The Council is working in partnership with the Combined Authority and Cambridgeshire County Council to procure a supplier who will roll out Electric Vehicle Charging Infrastructure from late 2024/25 onwards. Successful procurement and submission of a business case will also ensure that the Council receives grant funding to support the roll-out of chargers across Peterborough.	Cabinet	12 February 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Future public consultation will be undertaken	Lewis banks, Transport & Environment Manager Tel: 01733 317465 Email: lewis.banks@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17. Delivery of Regulatory Services on behalf of Rutland County Council - KEY/15JAN24/04 - Delivery of Food Safety, Health and Safety, Housing Standards, Licensing and Pollution Control services on behalf of Rutland County Council. This is a continuation of the current agreement that commenced in April 2016.	Councillor Eley, Cabinet Member for Infrastructure, Environment and Climate Change	31 March 2024	Growth, Resources, And Communities Scrutiny Committee	N/A	No additional consultation other than relevant internal and external stakeholder processes	Peter Gell Head of Regulatory Services Tel: 07920160701 Email: peter.gell@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18. Peterborough Highway Services annual capital programme of works – KEY/15JAN24/05 - Decision requesting approval to deliver the works using the existing Peterborough Highways Term Service Contract and the allocation of funding across the 4 programmes of work.	Cabinet	11 March 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation will be undertaken for the individual packages of works identified in the works programme.	Amy Petrie, Principal programme and projects officer, amy.petrie@peterborough.gov.uk, 452272	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
19. Delivery of Highways Major Schemes 2024/2025 through the existing Peterborough Highways Term Service Contract – KEY/15JAN24/06 - Recommendation to approve the delivery of the Highways Major schemes 2024/2025 programme of works through the existing Peterborough Highway Services Term Service Contract.	Cabinet	11 March 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Consultation will be undertaken prior to construction	Amy Petrie, Principal programme and projects officer, amy.petrie@peterborough.gov.uk, 452272	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20. Approval of 5-year review of Highway Asset Management Policy documents - KEY/15JAN24/07 - Approval of 5-year review of Highway Asset Management Policy documents including Highway Asset Management Policy and Strategy, Highway Infrastructure Asset Management Plan, and Highway Maintenance Plan.	Councillor Eley, Cabinet Member for Infrastructure, Environment and Climate Change	January 2024	Growth, Resources, And Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholder processes	Kevin Ekins, Asset and Performance Manager, PHS, Tel: 01733 453448, Email: kevin.ekins@peterborough.gov.uk	Place & Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Regional Fitness and Swimming Centre Building - KEY/12FEB24/02 - Decision on the future use of the building following the identification of RAAC in the structure (Reinforced Autoclaved Aerated Concrete), and presentation of options / plans for city leisure provision	Cabinet [REDACTED]	11 March 2024 [REDACTED]	Growth, Resources and Communities Scrutiny Committee [REDACTED]	All Wards [REDACTED]	Specialist property advisors	Rob Hill - Service Director Housing and Communities Tel: 07815 558081 Email: Rob.hill@peterborough.gov.uk	Place & Economy	'Structural report and Commercial / Finance Reports Exempt appendices will be submitted for the financial and commercially sensitive submissions. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

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PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Sale of Property at Lincoln Road – KEY/04DEC23/03 Sale of surplus property, individual sales exceeding £500,000.	Cabinet	11 March 2024	Growth, Resources and Communities Scrutiny Committee	North Ward	N/A.	Felicity Paddick Felicity.paddick@peterborough.gov.uk , 07801910971	Corporate Services	Exempt appendix 1, financial and personal details of a third party.
2. Locality Review Phase 1 Progress Update- KEY/15JAN24/01 - Outline the updates and progress of Phase 1 of the Locality Review following stakeholder engagement.	Cabinet	12 February 2024	Growth, Resources and Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholders Scrutiny in October 2023 & Cabinet in November 2023 plus various consultation platforms	Felicity Paddick 07801 910971 felicity.paddick@peterborough.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Exempt appendix with financial data.

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM JANUARY 2024								
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>January 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>John Gregg John.gregg@peteborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Scrutiny Report</p>
<p>2. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p>Cllr Ray Bisby, Cabinet Member for Children's Services</p>	<p>January 2024</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Falls Prevention Strategy - Falls Prevention Strategy Formal Approval</p>	<p>Cabinet</p>	<p>12 February 2024</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All</p>	<p>Survey with service users of the fall's prevention service at CPFT</p>	<p>Helen Tunster, Senior Partnership Manager, Email: helen.tunster@cambridgeshire.gov.uk</p>	<p>Public Health</p>	<p>Paper and Falls Prevention Strategy document as an appendix</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
Termination of Contract - DEC23/CMDN/67 - The Cabinet Member approved the termination of a contract.	Deputy Leader and Cabinet Member for Corporate Governance and Finance	14 December 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	Monitoring Officer and Chair of Growth, Resources and Communities Scrutiny Committee	Executive Director Corporate Services	Corporate Services	None.

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Mohammed Farooq (Leader of the Council), Cllr Howard (Deputy Leader); Cllr Bisby; Cllr Elsey; Cllr Saqib Farooq and Cllr Hiller.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Democratic Services at email: democratic.services@peterborough.gov.uk.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport(Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Mohammed Farooq	Leader of the Council.
Councillor John Howard	Deputy Leader and Cabinet Member for Corporate Governance and Finance.
Councillor Saqib Farooq	Cabinet Member for Adults and Health.
Councillor Ray Bisby	Cabinet Member for Children's Services.
Councillor Gavin Elsey	Cabinet Member for Infrastructure, Environment and Climate Change.
Councillor Peter Hiller	Cabinet Member for Housing, Growth and Regeneration.

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

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GROWTH, RESOURCES AND COMMUNITIES COMMITTEE	AGENDA ITEM No. 6
30 JANUARY 2024	PUBLIC REPORT

Report of:	Matthew Gladstone, Chief Executive	
Cabinet Member(s) responsible:	Cllr Mohammed Farooq, Leader of the Council	
Contact Officer(s):	Matthew Gladstone, Chief Executive	Tel. 01733 863607

PCC RESPONSE TO THE FOURTH INDEPENDENT IMPROVEMENT AND ASSURANCE PANEL REPORT

RECOMMENDATIONS	
FROM: Matthew Gladstone	Deadline date: N/A
<p>It is recommended that the Committee:</p> <ol style="list-style-type: none"> 1. Considers the fourth report of the Independent Improvement and Assurance Panel and agrees with the action to be taken as a result. 2. Reviews the report, PCC's response to it and the progress being made with the delivery of the Improvement Plan. 3. Endorses the report and the response PCC is taking to Cabinet. 	

1. PURPOSE AND REASON FOR REPORT

1.1 This report is submitted to the Growth, Resources and Communities Scrutiny Committee following Full Council on 6 December 2023.

1.2 Improvement Panel Comments:

The Council established the Peterborough City Council Independent Improvement and Assurance Panel (PCCIAP) on 16 December 2021, and updated the terms of reference of the panel to report to the Council on a six-monthly basis. This report provides the Panel's fourth six monthly review of the work of the Council against the previously agreed Improvement Plan and the recommendations of the independent reports commissioned by the Department of Levelling Up, Housing and Communities.

In accordance with the decisions taken in 2021 this fourth report would be the final report of the PCCIAP. In the current political position and at this point in the budget cycle, this would not be ideal. It is therefore recommended that a fifth report of the PCCIAP be received by Council at the March 2024 meeting to provide an updated overview on the budget process and the political landscape. At the meeting on 6 December Council agreed, to extend the work of the PCCIAP for a further year.

PCC Response:

The Council welcomes the panel's offer to extend support for a further year.

2. BACKGROUND AND KEY ISSUES

2.1 Improvement Panel Comments:

On the 30th June 2021, the DLUHC announced an external assurance review of the Council's financial position and its wider governance arrangements. Government decisions on further exceptional financial support, and on any statutory interventions that might be necessary, would be informed by those reviews. The financial review was undertaken by the Chartered Institute of Public Finance and Accountancy (CIPFA), and the governance review was undertaken by Andrew Flockhart. The governance review reported in September 2021, and CIPFA reported on the finance review in November 2021. Both reviews set out detailed findings, including conclusions, evidence and methodology used, and included recommendations for the future. Importantly, the governance review recommended non-statutory action. The Minister of State for Equalities and Levelling up Communities then wrote to the Council when the reports were published saying that, although she still had concerns, she agreed with the findings and that with the right support the Council should be able to respond to the challenges it faced.

2.2 Improvement Panel Comments:

The PCC IAP operates in the context of the statutory intervention framework of powers given to the Secretary of State in the Local Government Act 1999. The independent panel is at the lowest level of external intervention, it does not take any decision making away from the Council. The threat of some level of statutory intervention remains if there is any faltering in implementation of the improvement plan recommendations. Council officers and members of the Panel continue to meet with DLUHC officials to discuss the City Councils progress.

3. INDEPENDENT IMPROVEMENT AND ASSURANCE PANEL

3.1 Improvement Panel Comments:

The purpose of the Panel as approved by Council is to:

- Provide external advice, challenge and expertise to Peterborough City Council in driving forward the development and delivery of their Improvement Plan;
- Provide assurance to the Secretary of State of Peterborough City Council's progress on delivery of their Improvement Plan;
- Provide six monthly reports to the Council on the progress of the delivery of the Improvement Plan.

3.2 Improvement Panel Comments:

The Improvement Plan approved at Council on 21st December 2021 is a critical document, as the Panel will be holding the Council to account on the delivery of this plan, and on the extent to which the plan is meeting the recommendations, actions and outcomes envisaged in the finance and governance review report.

3.3 Improvement Panel Comments:

The Councils Improvement Plan has three Improvement Themes as follows: -

- "Theme 1: Financial Sustainability. The recovery and improvement of Peterborough relies on us setting a balanced budget in 2022/23, delivering on our savings and transformation plans, delivering sharper focus on collective and individual fiscal responsibility and accountability ensuring that we deliver on our priorities. This will mean taking bold decisions to turn off the things that are no longer "core/can't afford" as we constantly challenge ourselves on how we spend every penny of the Council's money.
- Theme 2: Service Reviews. The Council has initiated a series of service deep dives starting in Adult's and Children's Services and Housing, we will continue this programme of review into mid-2023. The reviews will generate options and recommendations for

doing things differently. We will manage these reviews using an agile approach so that we can agree and deliver changes as new opportunities and alternative ways of working present themselves. The Council has to have the ability to make change happen more rapidly.

- Theme 3: Governance and Culture: This section describes how we will manage the Improvement Plan with the support of the Improvement Panel and associated partners. We will refresh our Corporate Strategy and key policies. We will adopt stronger fiscal delivery disciplines where personal accountability will be at the heart of our new ethos. We will change the organisation if we are clear on what has to change, by when and to what standard.”

The IIAP operates as a collective body, bringing all of the expertise of the Panel to the challenges facing the Council. Four of the panel members lead on individual areas that are intertwined across the three themes of the Improvement Plan. This report covers those four lead areas of Finance/ Transformation/ Assets, Contracts and Companies/ Governance and provides the Panels view on the progress in the last six months.

4. CURRENT PCC IIAP VIEW ON THE CITY COUNCIL IMPROVEMENT PLAN PROGRESS

4.1 THEME ONE: Financial Sustainability

4.1.1 Improvement Panel Comments:

2023/24 Revenue Budget

This is the first opportunity that the panel has had this financial year to formally comment on the Council's in year financial performance. The latest report to the 13th November Cabinet showed that, as at the end of September, there was a forecast overspend of £6.4 million, largely but not totally due to Children's social care placements. In addition, in-year savings were reported as 41% (or some £6 million) being at either moderate or high risk of not being achieved. Although there is a degree of confidence from the Officer team that the overspend will be managed and savings targets will be achieved there needs to be a degree of urgency in ensuring that this happens without having a detrimental effect on plans for transformative change in future years which should assist in reducing future spending pressures.

PCC Response:

The Budgetary Control Report (BCR) up to the end of October 2023 shows that the year-end forecast has reduced to £3.8m, with plans to reduce this forecast further in the November and December BCRs. All budget holders have been requested to reduce expenditure to come in within budgets, and directorate moratoriums have been implemented in some areas. A full review of the Capital Financing Requirement (CFR) and capital financing costs is in progress; it should be noted that actual borrowing is £6m lower than at the same time last year, despite a £50m increase in the CFR from the acquisition of Sand Martin House. This has been achieved from prudent financial management and improved Treasury Management practice, in addition to additional investment income generated in this high interest environment. Further savings have been found across all services, and the in-year savings plan is now substantially delivered. Only 9% remains at moderate and 1% as high risk of not being achieved. A Council wide moratorium may be introduced in the final quarter of the financial year; however, it is important that Executive Directors and budget holders take full responsibility and ownership of their budgets, and central control will be a last resort which should ideally be avoided.

4.1.2 Improvement Panel Comments:

2024/25 and future years

The Council reports quarterly on the updated Medium Term Financial Strategy (MTFS). The latest report in November 2023 showed a budget gap of £6.2 million in 2024/25 rising to £13.8 million by 2026/27. At the time of writing, it is understood that officers have identified potential savings of £3.4 million towards the 2024/25 budget gap, but this still needs to be verified and those savings will then need to be agreed by elected members. Any shortfall together with any overspend by the end of the financial year 2023/24 will need to be a call on reserves.

The transformation workstreams identified in the MTFS paper will need to produce future long term cost reductions through new ways of working and be adequately financed whilst they are being implemented. Greater clarity is needed on both the likely costs and outcomes from these workstreams which need to be reflected in the MTFS going forward. At present the required level of clarity is not in the MTFS.

PCC Response:

Significant work has been undertaken to tackle the MTFS budget gaps, and as at 6th December, the 2024/25 budget gap has been reduced to £270k, the 25/26 gap is £3m and the 26/27 gap is now £7.5m. Detailed and robust savings plans are being prepared, these plans are subject to challenge from the finance team and comprehensive consultation with members and local tax payers.

As always, it is anticipated that any in-year budgetary overspends will have to be funded from reserves. The plan is to minimise such overspends, as set out above, or to eliminate altogether. It is a high priority for the Council to preserve and enhance levels of reserves.

The October BCR indicates that the year-end Transformation Reserve balance will be £7.6m, which at this stage is assuming the £3.8m projected overspend is funded from this reserve, i.e. worst case scenario. Plans are in place to reduce this pressure on reserves to Nil to preserve the reserve. Transformational savings will continue to be factored into the MTFS as the benefits become clearer, for example, savings from the Serco contract.

4.1.3 Improvement Panel Comments:

Capital Spend

As at the end of September the Capital programme was showing an underspend of £18 million against a programme of £149.5 million. This is a significant improvement on previous years although assisted by the one-off purchase of Sand Martin House. The future years programme is based upon external funding and capital receipts to avoid borrowing costs. The reasoning behind this is supported by the panel as the Council continues to have a high level of debt financing costs to expenditure.

It is likely that the transformation programme will identify areas where Capital expenditure will be needed to produce service improvements and revenue cost reductions. To maximise cost reductions the Council will need to continue with its asset disposal programme at a pace that maximises sales proceeds to provide income to fund the required capital works and avoid borrowing. The Capital programme needs to reflect clearly the requirements of the transformation programme.

PCC Response:

Oversight and management of the Capital Programme remains a high priority for the Council. As set out above, actual borrowing is currently £6m lower than at this time last year, despite a £50m increase in the CFR.

The Capital Programme for 2024/25 and beyond has nearly been completed and virtually all schemes and projects are self-financing or funded from third party contributions. Only £2m will be funded from capital receipts or borrowing, such items include IT and adaptations. There are no capital transformation bids at this stage, only revenue.

4.1.4 Improvement Panel Comments:

Reserves

During the current financial year, the Council is forecast to reduce the level of usable revenue reserves from just £55 million to £25 million, largely from the innovation fund reserve (£19m) and the inflation risk reserve (£7m). With the balance of the former now forecast to be below £5m. It is noted that this forecast is potentially a worst-case scenario. However, the Council will need to consider how the remainder of the transformation programme can be financed should the forecast be correct.

PCC Response:

As set out above, the forecast overspend has reduced and plans are in place to eliminate it altogether by the end of the financial year. It is also anticipated that both the General Fund Reserve and the Transformation Reserve will be replenished from transformational initiatives in due course.

4.1.5 Improvement Panel Comments:

Accounts.

The panel has noted that the 2020/21 accounts have not yet been finalised which has had a knock-on effect on the signing off on the subsequent years' accounts. However, on the understanding that the matter at issue on the 2020/21 accounts does not impact usable reserves, then the Panel is now of the view that officer time should not be disproportionately spent on historic matters when there are a range of other current financial issues that need to be addressed.

PCC Response:

It has been confirmed with panel members that the impact of the 2020/21 accounts relating to Empower has been accounted for in the 2021/22 accounts and there will be no further call on useable reserves.

4.1.6 Improvement Panel Comments:

Revenue Controls

The Council has maintained a high level of control on revenue expenditure, these controls will be required to be continued for the foreseeable future to enable non-essential spending to be identified (and further curtailed if necessary) and to enable a culture of budget responsibility to continue to take root and grow within the Council.

PCC Response:

Agreed, and as set out above.

4.2 **THEME TWO: Service and External Reviews (Medium to Long Term Sustainability)**

4.2.1 Improvement Panel Comments:

Transformation

Peterborough colleagues recognise that the first actions in their transformation programme are drawing to a close and work is now ongoing to discern a second stage plan that consciously connects the Council's transformation ambition with the MTFS and wider city strategy ambitions. Work is in hand to do this. It is vital that the next stage of the development of the programme delivers the connection through to the MTFS both in terms of investment and return.

Meanwhile, the Council has been steadily building its in-house transformation capacity alongside other corporate capabilities including performance and risk management. It will be important that momentum is not lost on this and that the case for investment is maintained. One of the benefits of building the in-house team is a reduction in the reliance on external consultants and higher paid interims, another is the growth in confidence among senior officers that has a beneficial effect on the whole workforce. As the team settles in and as the requirements of the second stage transformation programme become clearer the Council will need to remain agile in its approach to resourcing the programme. While preferable to deliver as much work as possible through employees the Council must also ensure that it retains the right balance of in house and external support so that it has access to the right capability and capacity to both design and deliver the programme.

There is a great deal of positive and important work in flight to develop and mobilise the individual parts of the next stage programme. It will be important that these individual strands come together to form an overall portfolio of change that can be communicated as a whole. A portfolio view will also allow dependencies to be tracked and enable financial assessments such as ROI to be established. This begs the question about the leadership of the transformation programme. A transformation director or equivalent that can be across the whole portfolio as opposed to a programme manager who can develop and produce the dashboard reports - they are different but equally necessary roles. The Council is alive to this challenge and is exploring a number of options to close this particular capability gap.

Over the coming months the Council is concentrating on developing the maturity of its programme governance. With a particular focus on ensuring a consistency of approach across the four key portfolios and their associated boards. This is connected to the point about investment in the team. As the Council's confidence grows it will become much more straightforward to make investment decisions for a sustainable future City Council, particularly where that investment is pivotal to the delivery of savings - but only if there is confidence that the savings will materialise. The higher the confidence the easier it is to justify transformation investment as a matter of routine.

Taken together, the ongoing focus on transformation capability alongside the development of the performance data and risk teams are all positive developments.

PCC Response:

Additional resources have been allocated to the transformation team (Corporate Delivery Unit – CDU), such resources have been created by transferring existing resources, mainly vacant posts, from other directorates. However, it is accepted that some consultancy resources will continue to be required to support the in-house team, and arrangements have been put in place with Red Quadrant to provide this support.

4.2.2 Improvement Panel Comments:

Companies, Contracts and Assets

Progress continues to be made on the Shareholder Cabinet Committee (SCC) which now has a forward work programme and continues to understand its role and the proper approach to the shareholder role overseeing the Council's interests in companies. The June meeting of the SCC helpfully considered its remit and role which will help it to form a meaningful part of the overall governance of the council. Some impetus was lost whilst issues remained ongoing with the previous Monitoring Officer and the pace now needs to pick up again under the new MO.

Whilst still in its earlier stage of development, the SCC is not yet exerting true strategic influence or operational overview over the council's company interests as recommended by both CIPFA and Lawyers in Local Government. The maturing of this Committee should remain a priority given the ongoing size and complexity of the portfolio and the inevitable risks and issues arising from such a portfolio.

The SCC also needs to develop a risk-assessed Commercial Strategy against which current and future ventures can be tested and a statement on the overall aims and objectives of its Local Authority Trading Company (LATCO) portfolio to avoid mistakes of the past being repeated.

The insourcing of the property-based work previously carried out by NPS was completed in January 2023 and the development of the 'Corporate Landlord' model is progressing.

However, The Council's approach towards managing its assets and making strategic decisions on their future is only now beginning to gather momentum and this pace will need to increase substantially to fully integrate the impact of decisions on assets into the 2024/25 MTFS.

Two years on, there remains no approved overarching Asset Management Plan around the component elements of the operational, service and commercial portfolios and its rural estate or evidence of a 'controlling mind' over the Councils long and short-term approach to its property.

Some of the challenges highlighted in the last report remain, including:

- Maximising the utilisation (and minimising the costs) of the operational estate,
- Developing a locality-based approach to service properties to provide more integrated services at lower costs,
- Reviewing the rural farms estate and generating capital receipts.
- Resolving the clienting function in relation to FM provision through Peterborough Limited.

In addition, a number of actions and decisions on important issues remain to be resolved, including the following:

- In spite of an ambitious transformation programme beginning to emerge, the resourcing strategy is not clear and consideration should be given to developing a case for the 'Flexible Use of Capital Receipts' to help fund the change programme – a permitted approach used by many local authorities throughout the country. This includes funding investment in modern IT systems related to building compliance.
- Within the Peterborough Investment Partnership (PIP), the Fletton Quays SPV remains to be resolved but members are no longer on the company board, and it remains the intention to dissolve the PIP once this work is completed. This work now needs to be brought to a swift conclusion.
- Progress has been made on determining an appropriate housing strategy, building a robust relationship with Medesham Homes and the Council's partnership with Cross Keys Housing. The SCC considered this at its September meeting although it is

disappointing that whilst the issues were considered, no action plan for resolution was agreed.

- Blue Sky (the energy trading company including solar panels) remains active and there are no plans to start trading from this company. The wind-up of this company still needs to be accelerated.
- Empower Peterborough CIC is now 8 months late in filing its accounts (for the period ending 31 March 2022) and a proposal by Companies House to forcibly strike off the company was removed only on 11 July 2023 after PBC intervention. Peterborough CC believe that this company is in administration but there is no record of the Appointment of Voluntary Liquidators at Companies House. The Council is taking legal advice on this matter and as advised, has no elected members on the board. No progress appears to have been made since the last IAB report and the Council risks reputation damage and possibly penalties if this is not addressed.
- Peterborough Ltd (trading as Aragon for Waste Collection, Building Cleaning etc and as Vivacity for Culture and Leisure) is active and no longer has Members on the Board. The role of this company needs urgent clarification especially in relation to property matters, which still appears fragmented. The September meeting of the SCC considered the prospects for the 2024/25 business plan but did not appear to consider the future strategic aims of the company in relation to its role in property and the Council's museums and Leisure Centres. This needs to be revisited prior to considering another business plan.
- Opportunity Peterborough remains active, but its future intentions are not immediately apparent, and the Shareholder Committee should consider this company and its future urgently.
- Work has accelerated considerably in determining the SERCO contract with a number of high-level meetings have taken place, as yet without agreement. However, it is welcome that the Council is taking a positive lead but it should ensure that its strategic options and the risks associated with the termination of this contract are fully understood by members and management.

PCC Response:

The property team was in-sourced from NPS in February 2023, and an enhanced in-house team is now in place. It has taken some time to embed the new in-house service, and to gain full oversight of the Council's asset portfolio, but good progress has been made to date. A new AMP has been drafted, consultation has commenced and it will form part of the Budget Setting report to Council in March 2024. The Locality Asset Review (community assets) is progressing well and the first phase is on target; capital receipts and revenue implications have been incorporated in the MTF. A wider disposal programme is also in place, flowing from the Capital Strategy which states that we should invest in the assets that support our corporate priorities and dispose of those that don't. Capital receipts will be utilised to fund the small un-funded items in the Capital Programme and repay borrowing.

There are no plans to apply for 'Flexible Use of Capital Receipts', the intention is to address revenue pressures as set out above.

The Shareholder Cabinet Committee has been further strengthened by changes to the terms of reference which will ensure that this becomes cross party ensuring greater oversight by all groups in the Council.

Training by an external provider is due to take place in January with all members of the committee so that they are clear about what their roles and responsibilities are in respect of the Shareholder Committee.

The first meeting of the new committee will take place in January 24 where reports will be presented to members on all companies with recommendations on next steps for each of the companies covering amongst other things the items referenced by the IAAP against each of the companies.

Work on the governance of each company continues.

4.3 **THEME THREE: Governance and Culture**

4.3.1 Improvement Panel Comments:

The overall governance of the City Council has been a matter of concern to the Secretary of State since 2021. Whilst the Council has implemented a series of recommendations to improve its governance recent developments have introduced risks and issues which are significant. These require careful attention by all members of the Council.

PCC Response:

Agreed, and this work is in progress.

4.3.2 Improvement Panel Comments:

No Overall Control

The approval of a vote no confidence in the former Leader of the Council and the election by the Council of a new Leader at its meeting on 1 November means the Council is being led by Peterborough First administration supported by a political group with only 11 members in a Council chamber of 60. The Conservative group, with 23 members, is now the principal opposition group. Simple arithmetic indicates that for the administration to win any vote in the Council chamber it has to be supported by at least twenty members from other political groups. This is in a context where there is no formal agreement from the other opposition groups (Labour, Liberal Democrat and Green) to support the administration.

The build-up to this caused political uncertainty in the Council and its direction of travel for several months. More positively, relationships between councillors have, for the most part, remained civil. During this period the Chief Executive and the Senior Management team had to give an unusually large amount of attention in providing advice, guidance and support to all groups. This was a diversion from the focus on strategic planning and transformation work intended to put the Council on a sound footing in the medium and long term. Significant MTFP and short-term budget work remain high priorities.

The new administration now needs a high degree of support from officers to ensure it can lead the Council to operate with confidence and stability through to the local elections in May 2024. It is now vital that:

- The new Leader and Cabinet finds ways to work well with and win the support of the opposition groups especially in relation to key decisions;
- The new Portfolio Holders get on top of their briefs and resolve the strategic, financial and policy issues requiring decisions;
- Sufficient members of the opposition groups support decisions that close the MTFP and budget gaps so a balanced budget and Council Tax for 2024/25 can be set in February 2024;
- Sufficient and suitable mentor and training support is delivered (via officers and the LGA) to the Leader and all group leaders;
- Any challenges arising from the inspections by Ofsted and the Care Quality Commission (which are expected soon) are both managed and responded to well;
- All members and especially the Leader, Cabinet and Group Leaders focus on long term strategies and transformation which are essential for the Council to operate on a stable and sustainable financial footing and to enable it to improve its leadership and delivery for this important city.

The smaller size of the administration increases what was already a high degree of uncertainty about decision making in the Council chamber as reported to the Council in our third report in July 2023. The Panel has received assurances from the Leader of the Council and the Chief Executive that despite this situation the quality of decision making will not be affected and there will be a high degree of continuity in the Council's policies and plans.

Nonetheless, there is no guarantee that the administration's policies will be accepted by the Council, though the conduct of recent Council meetings has been reassuring, for the most part, in this regard. This is especially challenging when there are so many difficult issues for the Council to address in the years ahead.

The Panel repeats what it said in its last report, that in the political context of Peterborough City Council there is an even greater onus on all political Group Leaders, and indeed all Members, to work together in the best interests of the community. Acceptance of the shared responsibility to the local electorate for holding the authority together is vital. Continuity in this commitment by all Groups and all Members is very important for the sound governance of the Council.

The Panel asks all members, including the Cabinet and the relevant Overview and Scrutiny Committee, to consider the priorities set out above as well as the risks and issues which will arise if they are not attended to.

PCC Response:

The Council's corporate leadership team is providing significant support to the new political administration which is being well received. The advice from the statutory officers in particular is being requested and listened to on a number of matters, such as the composition of committees and the need for further training and development. The first full council meeting after the change in administration was managed effectively by the mayor and the level of debate and questioning was in line with a good well-run authority. This meeting was also observed by the improvement panel chair.

Additional briefings and support has been put in place for all political groups and the financial sustainability working group remains the main forum for collaboration around the finances, governance and improvement more broadly.

The Council is aware of the risks around financial sustainability and the senior team and finance/legal officers are providing additional briefings and advice for all councillors around the changes and this includes adopting the government Best Value standards and self-assessing against these standards. This self-assessment will be an annual process to help identify strengths and areas for improvement.

4.3.3 Improvement Panel Comments:

Electoral Arrangements

At a previous Council meeting it was agreed to retain the current electoral arrangements but to consider again, within 18 months, the move to all out elections. The rationale for considering all out elections was to create conditions which can drive the development and delivery by the Council of longer-term strategies for the benefit of the city and all its communities. In the light of the continuing instability in the leadership of the Council and the risk of decision-making being dominated by short term and parochial concerns, the Panel asks that the Council does reconsider this after the local elections in May 2024.

PCC Response:

Agreed, and as set out above and will re-visit this following local elections in May 2024.

4.3.4 Improvement Panel Comments:

Management Structures and Systems

The Chief Executive has managed some important changes in the senior management team over the last six months. The Monitoring Officer, as was, has been dismissed by the Council and an interim officer has been appointed. The interim Section 151 Officer and Finance Director has been appointed on a permanent basis. It's fair to say this has been a very demanding period for all members of the team, several of whom are still relatively new in post. The senior team is, for now, stable and well placed to support the Council, lead transformation and manage service delivery over the coming months.

PCC Response:

Agreed and accepted.

4.3.5 Improvement Panel Comments:

Resourcing Change

The Panel is pleased to note that the Chief Executive is increasing the leadership and management capacity and capability in the Corporate Delivery Unit which plays a key role in driving the transformation agenda for the Council.

PCC Response:

Agreed, and as set out above.

4.3.6 Improvement Panel Comments:

LGA Training and Support for Members

The LGA has been providing additional support to Peterborough City Council (PCC) since it established an Improvement Panel in December 2021. In June 2022 all group leaders at PCC were allocated a member peer to support them personally to help the Council drive forward the development and delivery of their Improvement Plan. The peer support has involved numerous one to one sessions, emergentics profiling, feedback to the Improvement Panel and some face-to-face group sessions with all peers, group leaders and officers. It is universally acknowledged that there has been a change in member behaviour. Peers have really helped with the step change to get members in a no overall control authority all working respectfully and with residents at their heart. It is also recognised that peer support contributed to the 2023/24 budget being approved and a very smoothly run annual general council meeting.

Following the elections in May 2023, the Panel met with peers, group leaders and the LGA to take stock of the results and agree what support was required for the next period. Peer mentor and mentee relationships were reset with some changes to mentees and mentors following changes in group leadership and group leaders have reaffirmed the support, knowledge and skills they require along with the frequency of touching base. The level of support required varies across the different group leaders but is still valued and drawn on regularly in most cases. The LGA conference in July provided an opportunity for many of the group leaders and peers to meet in person. Following a change in the leadership of the Council in November 2023, the LGA sought to provide a new peer mentor for the new leader to support him in his new role. Additionally, a meeting with all peers and the officer leadership of PCC and some members of the Improvement Panel will take place on 6th December 2023 to update on the current position and the ongoing support required.

The LGA has also contributed ten days of consultancy for the Centre for Governance and Scrutiny (CfGS) to undertake a governance review. The findings were presented to the

Constitution and Ethics Committee on 31st October. In addition, PCC has instructed the LGA to run an employee survey which will enable national benchmarking.

PCC Response:

Agreed and accepted.

4.4 **Conclusion**

4.4.1 Improvement Panel Comments:

The Panel concludes that Members and Officers alike continue to work extremely hard on the issues facing the City Council. However, we said in our last report that the six-month period that has just elapsed would be critical in proving whether the new foundations were solid enough to weather the continuing financial challenges along with demonstrating what the portfolio boards could achieve for a genuine improvement in the lives and prospects of the communities of Peterborough. Progress has been slower than anyone would have wanted. We also said that in the political context of a minority administration there is an even greater onus on all political group leaders, and indeed all members, to work together in the best interests of the community. Acceptance of the shared responsibility to the local electorate for holding the authority together is vital. We pointed out that continuity in this commitment by all groups and all members was very important for the sound governance of the council. The events of last month mean that this advice needs to be reiterated most strongly and we will be keeping a keen eye on any detrimental impact on political collaboration which has been a very positive part of Peterborough's approach to date.

The Council continues to demonstrate ambition and commitment, and the governance and financial management of the Council has certainly improved, against a backdrop that is increasingly challenging. However, budget management and financial planning still need to improve further. There is still too much reliance on mitigation and falling back on reserves and not enough progress on agreeing and implementing the actions required to reduce costs. The portfolio boards are at a critical stage of determining the real change that would contribute to financial sustainability whilst improving the Council into the future and it is vital that the resulting transformation work is impactful, well-resourced and well managed. This will need a step change in their operation and pace.

At this point, and with the Council considering whether to extend the work of the Panel, we would respectfully remind the Council of some key elements of the three improvement themes.

- We will take the bold decisions to turn off the things that are no longer “core/can't afford” as we constantly challenge ourselves on how we spend every penny of the Council's money.
- We will agree and deliver changes as new opportunities and alternative ways of working present themselves. The Council has to have the ability to make change happen more rapidly.
- We will change the organisation if we are clear on what has to change, by when and to what standard.”

The effort and the progress over the last two years has been commendable, but the challenges are still immense. The collaborative approach – across political groups and between member and officers - has been at the heart of what has been achieved to date and will continue to be vital for the future if the City Council is to achieve its ultimate aspiration of excellence for the people of Peterborough. It is vital that Peterborough continues in its collegiate and collaborative vein to ensure the gains of the last two years are not lost.

The Panel would be pleased to continue in its role providing constructive support and challenge to the Council as it works hard over the coming year to resolve the issues ahead and to serve the community in Peterborough.

PCC Response:

The Council welcomes the continued support of the Improvement Panel.

4. CONSULTATION

4.1 The consultation strategy was approved by Council on 16 December 2021.

5. IMPLICATIONS

Financial Implications

5.1 There is no change to the estimated financial implications presented to Council in December 2021.

Legal Implications

5.2 There are no legal implications in respect of what is proposed which is an update to the information previously provided and where needed legal advice should be sought in respect of implementation of any proposal.

Equalities Implications

5.3 No change to previously reported.

6. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

6.1 Council report 'Financial Improvement Planning' 16 December 2021

'Governance Review: Peterborough City Council' Andrew Flockhart report 2021

7. APPENDICES

7.1 *None.*

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GROWTH, RESOURCES AND COMMUNITIES COMMITTEE	AGENDA ITEM No. 7
30 JANUARY 2024	PUBLIC REPORT

Report of:	Cecilie Booth (Executive Director of Corporate Services and S151 Officer)	
Cabinet Member(s) responsible:	Councillor John Howard, Cabinet Member for Corporate Governance and Finance	
Contact Officer(s):	Rob Atkins (Interim Head of Performance and Intelligence)	Tel. N/A

QUARTERLY PERFORMANCE REPORT – QUARTER TWO (2023/24)

RECOMMENDATIONS	
FROM: Cecilie Booth (Executive Director of Corporate Services and S151 Officer)	Deadline date: N/A
<p>It is recommended that the Growth, Resources and Communities Committee:</p> <ol style="list-style-type: none"> Notes the Corporate Performance Report for Quarter Two, 2023/24. 	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Growth, Resources and Communities Committee following a quarterly update to Cabinet on the council’s Corporate Performance.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to provide an update to the Growth, Resources and Communities Committee and to provide the direction of travel on the council’s corporate performance in line with our priority outcomes as set out in the Sustainable Future City Council Strategy 2022-25:

1. The Economy & Inclusive Growth - maximising economic growth and prosperity for Peterborough as a City of Opportunity and do so in an inclusive and environmentally sustainable way, together with our city partners and communities.

2. Our Places & Communities – creating healthy and safe environments where people want to live, work, visit and play, enabled by effective community engagement and strong partnerships.

3. Prevention, Independence & Resilience - help & support our residents early on in their lives and prevent them from slipping into crisis.

4. Supported by a Sustainable Future City Council - adjust how we Work, Serve and Enable, informed by strong Data & Insight capability and led by a culture of strong Leadership.

- 2.2 This report is for Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 (2).

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 At its 12th October 2022 meeting, Full Council signed off the council's "Sustainable Future City Council Strategy 2022-25". Within it, the council has committed to deliver a Sustainable Future City Council which requires us to have an organisational structure that is built around needs, fixes the basics and delivers excellent customer services using a 'OneCity – OnePartnership' approach. This means looking at all aspects of not only what we do but how we do it, together with our city partners. This covers:

- How we serve – delivering excellent services to our customers and partners at all opportunities, based on their needs rather than our structures.
- How we work - maximising flexibility and minimum constraints to optimise performance in support of those who depend on what we do.
- How we enable - creating highly performing services including HR, IT, Finance, Procurement, and key capability in data & insight.

As part of those plans, we have set out a range of Key Performance Indicators which we use to track progress against our Corporate Strategy goals, measure our outcomes and track the social progress of the city. This report describes performance highlights identified from this reporting.

5. **CORPORATE PRIORITIES**

5.1 The Corporate Performance report reflects progress made against all council priorities and their associated outcomes.

1. The Economy & Inclusive Growth
2. Our Places & Communities
3. Prevention, Independence & Resilience
4. Sustainable Future City Council

Further information on the Council's Priorities can be found here - [Link to Corporate Strategy and Priorities Webpage](#)

6. **CONSULTATION**

6.1 This is a monitoring report only; therefore consultation is not required.

7. **ANTICIPATED OUTCOMES OR IMPACT**

7.1 The corporate performance report will support members to identify areas where improvement in performance is required.

8. **REASON FOR THE RECOMMENDATION**

8.1 The corporate performance report will support members to identify areas where improvement in performance is required.

9. **ALTERNATIVE OPTIONS CONSIDERED**

9.1 Do not publish a regular performance report – this option was considered but rejected as it would not provide CLT, Cabinet and Growth, Resources and Communities Committee with oversight of the council's performance and progress.

10. IMPLICATIONS

Financial Implications

10.1 *None.*

Legal Implications

10.2 There are no legal implications in respect of what is proposed which is a monitoring report providing an update on corporate performance.

Equalities Implications

10.3 *None.*

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 PCC Corporate Strategy 2022-25 – [Corporate Strategy - Peterborough City Council](#)

12. APPENDICES

12.1 Appendix 1 – Corporate Performance Report (Quarter 2 2023/24)

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DECEMBER 2023 CORPORATE PERFORMANCE REPORT







KEY ACHIEVEMENTS:

- Delivery of Education, Health and Care Plans within timescales is the highest in the East of England and amongst statistical neighbours.
- 53% of residents hold a level 3 qualification or equivalent, compared to 50.7% nationally.
- 37% of adults in the city are at graduate level or above, compared to 33.8% nationally.
- 61% of children achieve a good level of development at the end of the early-years foundation stage. An improving picture but it means not all children are ready for school at the age of 5.
- 1,956 young people progressing to higher education.
- 2,344 people participating in apprenticeships, traineeships and T Levels.
- 82% of schools judged good or better by Ofsted. Performance is improving but target of 90% is not yet met.



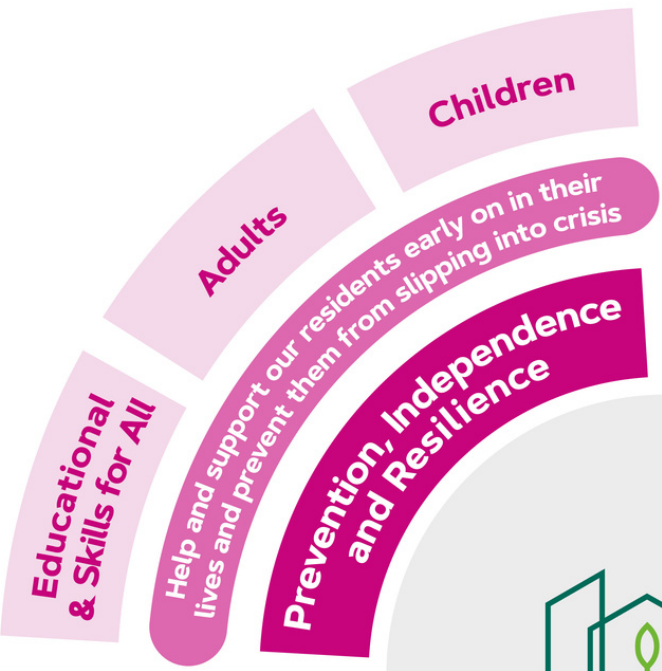
CHALLENGES:

- There is very high demand for school places in some year groups, particularly Year 7. Overall, 2.9% surplus school places available – target is 5%.
- Number of children leaving care who are not in education, employment or training.
- We need to better understand our rates of school exclusions, and those who choose to be educated away from school.



EDUCATION AND SKILLS FOR ALL





CHILDREN



KEY AREAS:

- The number of children subject to a Child Protection Plan has increased to 237 (from 193 in quarter 1). This is due to an increase in demand due to the complexity of need and post Covid challenges for families including the cost-of-living crisis.
- The percentage of care leavers has increased. We are increasing our focus on supporting individual young people to access education, employment and training.
- Moving towards a fostering service dedicated to Peterborough, following a sharing of the service with Cambridgeshire County Council.



CHALLENGES:

- Demand for services increasing, particularly those needing support or people reporting concerns.
- The number of children and family assessments achieved within timescale is 67%. Work is ongoing to increase performance in this area.
- Recruitment of foster carers, which is a national challenge.
- The number of children leaving care who are not in suitable accommodation has increased.

KEY ACHIEVEMENTS:

- Number of permanent admissions to care homes reducing - 422, down from 627 in quarter 1.
- 67% of older people who received long-term support were supported in their own community rather than a care home.
- Number of people receiving reablement is above target, reflecting recent success in recruiting reablement support workers.
- 81% of people who received reablement care required no further long-term care and support.
- In 82% of safeguarding enquiries carried out in response to a safeguarding concern, a risk was identified which was then able to be reduced or removed by the end of the enquiry.
- A marked improvement in ensuring we capture the wishes of the person involved in safeguarding enquiries to make safeguarding personal – 91 per cent, up from 77 per cent.

CHALLENGES:

- Need to increase the number of carers receiving an assessment. We have a Carers Strategy in place, which should result in an increase in the number of assessments.
- Need to better understand the extent and impact of our work to prevent the need for care and support, in particular those with mental health problems or have difficulties with housing.
- There were 412 children in care at the end of this quarter. An increase of 8 on last quarter.



ADULTS



KEY ACHIEVEMENTS:

- Three fewer anti-social behaviour incidents recorded in the city centre per month - 40 in total in quarter 2.
- Number of violent and sexual offences recorded in quarter 2 was 833. Reduction on the 927 in quarter 1
- Additional police officer in the city centre, funded by the Business Improvement District.
- City Centre Enforcement Team working with agencies to tackle anti-social behaviour in the city centre and three Criminal Behaviour Orders obtained against persistent offenders.
- £73,326 Safer Streets 5 funding secured to tackle burglary rates in specific areas.
- Between 1 April and 1 November 2023, the CCTV service responded to 1,804 incidents which led to 564 arrests by police.

- Consultation launched on the installation of CCTV in private hire and hackney carriage vehicles.
- Increase in number of entries to the Great Eastern Run - 460 more for half marathon and 351 more for 5K fun run. A main sponsor also in place for the next two years.

CHALLENGES:

- Continue to work in partnership to improve the experience for visitors to our city centre, including tackling anti-social behaviour and ensuring a diverse retail and leisure offer.
- Tackling environmental crime across the city.
- We are trying to secure additional funding to support people to be physically active.



PLACES & SAFETY



KEY ACHIEVEMENTS:

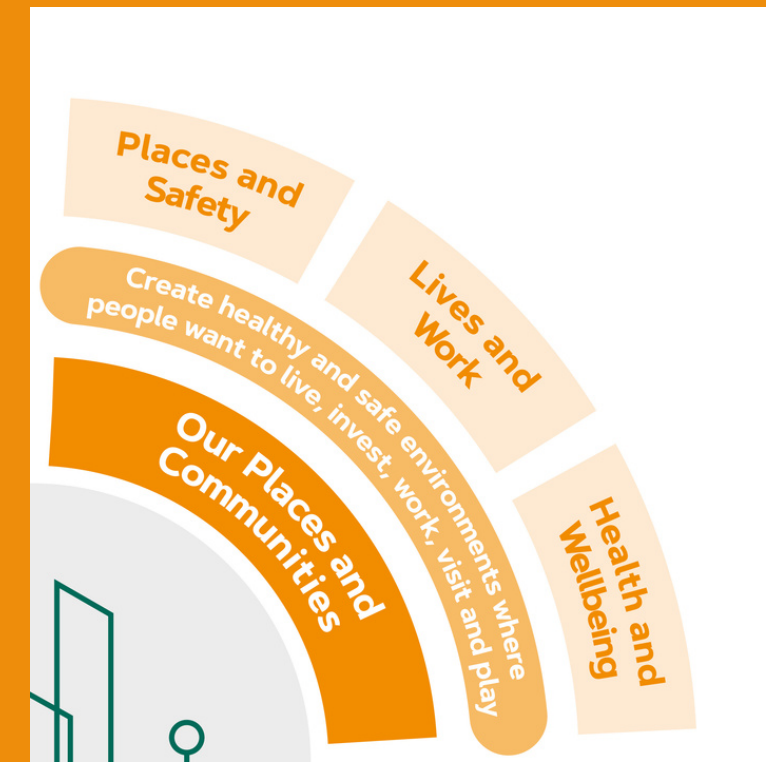
- 87% of compliance interventions led to a positive outcome. Businesses become broadly compliant within 3 months of first contact.
- Continuing to support Ukrainians to resettle in Peterborough under the Homes for Ukraine programme. 98% of community sponsorships remain in place and sustainable.
- 46 events took place including music events, festivals, sporting activities, family fun days and artisan craft markets in the city centre.
- Illicit products seized from premises - 2,401 vapes, 9,807 packs of cigarettes, over 12.5kg of hand rolling tobacco.
- Burghley Horse Trials - officers inspected a total of 72 food vendors across two days.
- 414 statutory nuisance complaints responded to in Q2 - a 23% increase from Q1 (337).

- 156 planning consultations responded to in respect of environmental considerations.
- Improved the living conditions through funding cost of living support provision in 21 community settings.



CHALLENGES:

- Improving our night-time economy offer in both the city centre and our neighbourhoods.
- Maintaining a clear focus on developing our new Local Plan, to ensure we develop the city in ways which benefit and support existing communities as well as new ones.
- Volume of taxi licence renewals, both driver and vehicle, meaning applications are not processed as quickly as we would like.
- Increased regulatory burdens in relation to environmental legislation, including the banning of single use plastics.



LIVES & WORK



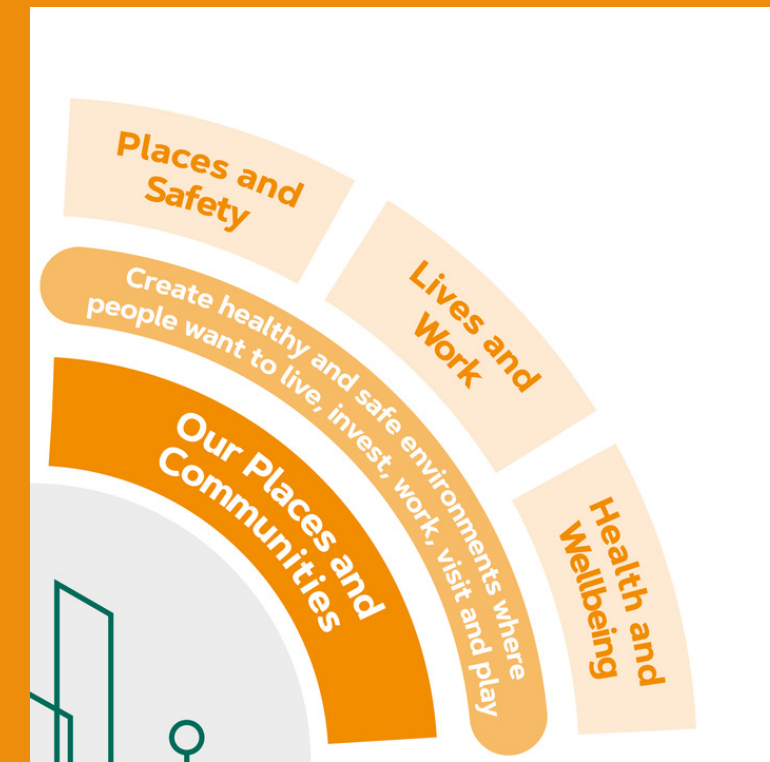


KEY ACHIEVEMENTS:

- 78% of children achieved a good level of development by the age of 2 and a half.
- Launched a new peer support service for new parents, integrating support for emotional health and wellbeing and infant feeding - supported by a new website.
- Backlog in school vision screening service for reception children caused by school closures during the pandemic now cleared, and the majority of health visitor checks are now at the times set nationally and continue to improve.
- More people are receiving support with drug and alcohol treatment. The service is on track to meet its target.
- GP practices have been able to return to doing NHS health checks and the majority are meeting or exceeding targets.

⚠️ CHALLENGES:

- 39% of children are overweight or obese – this remains an area of focus.
- Only 59% of the adult population are active (150+ minutes exercise per week). This is lower than we'd like.
- Recruitment to roles within the Healthy Child Programme, such as qualified health visitors and school nursing, remains challenging, as does recruitment in our substance misuse services.
- Although Health Checks are recovering, there is still underfunding for this service which means that not all those eligible are being invited for a check. There is a plan to address this over the next three years.
- There has been little progress in improving school readiness measures, despite considerable efforts. We will be learning from others who have successfully improved their outcomes in this area.



HEALTH & WELLBEING





KEY ACHIEVEMENTS:

- Further electric vehicle charging points have been installed and we are now ahead of our targets.
- Active Lives survey shows more people are choosing to cycle (15.2%, up from 9.5% in quarter 1), however slightly fewer are choosing to walk (37.2%, down from 38.8% in quarter 1).
- Climate Change Project Development Officer appointed to drive progress across our range of climate change projects.
- Waste and recycling education team now in place, and recycling rates starting to increase as a result.
- Energy Strategy drafted to challenge the approach we take to delivering services and managing our estate, and will directly contribute to our council and citywide targets to achieve net zero carbon status.

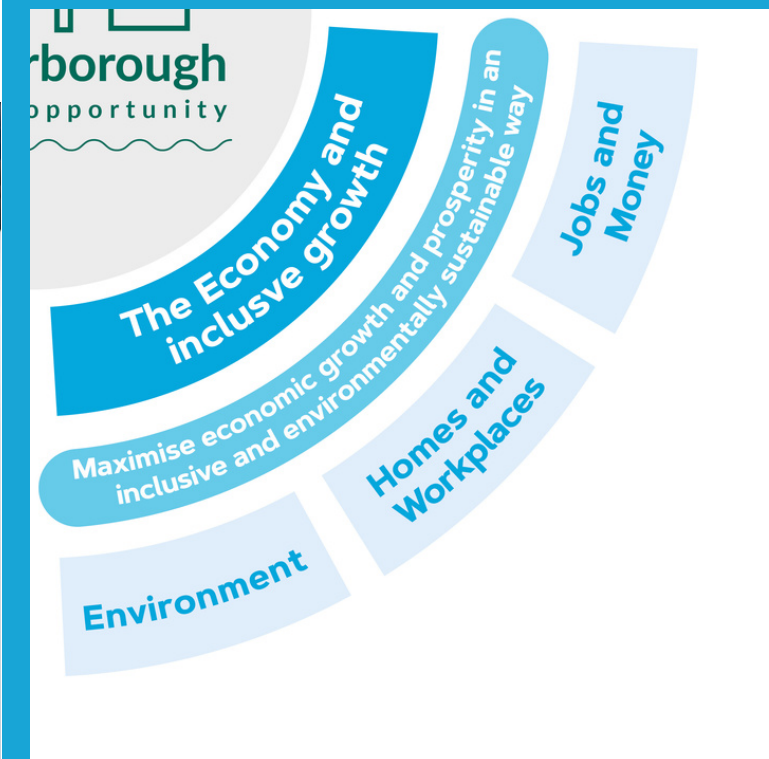
- Developing the 'Climate Change Commercial Ask', which will improve the carbon impact of our procurement activity. This approach embeds carbon neutrality across our procurement activity.

⚠️ CHALLENGES:

- 2,262 flytipping incidents reported this quarter. In quarter one it was 2,554.
- Need to agree the format (and content) of the council's Net Zero Roadmap. This is important to ensure the whole council has full awareness of the challenging targets and timescale.
- Need to improve Carbon Literacy across the city; to do this we will need to successfully engage partners to roll out our citywide Carbon Literacy training programme.
- Need to agree a Citywide Net Zero target date. A report is being prepared for Scrutiny Committee in January to support this.



ENVIRONMENT





KEY ACHIEVEMENTS:

- 772 new homes complete, including market and affordable dwellings.
- 54% of domestic properties are rated Energy Performance Certificate band C or above.
- A working draft of the new Housing strategy has been completed, and it remains on target to be adopted early in 2024. The strategy will set the ambition for housing growth, from affordable homes through to homes with higher values.
- Our six-point homelessness prevention delivery plan continues to be prioritised. Levels of B&B usage are at their lowest for several months, and the target trajectory to eliminate B&B use by March 2024 remains on track.
- There were 24 interventions in Q2 to address damp and mould in residential properties to improve living conditions for residents.
- 147 Housing Health and Safety Rating Scheme (HHSRS) inspections were completed.
- 31 Notices of all types were served (this includes s235 formal requests for information).

- 45 Houses in Multiple Occupation (HMO) licences were issued.



CHALLENGES:

- We require better evidence to inform the new Local Plan. A procurement exercise is underway to support this.
- Young people leaving care are being prioritised for single person accommodation. This should help to address the high proportion of care leavers currently not in suitable accommodation. However, it does introduce a risk around the low availability of single person accommodation.
- Number of rough sleepers bedded down in the city – estimated to be 30 in quarter 2. Target is 15.
- 212 complaints received regarding housing conditions.



HOMES & WORKPLACES



KEY ACHIEVEMENTS:

- Our Visitor Economy Strategy and delivery plan is nearing completion. This will sit alongside the new Economic Development Strategy and the Growth and Regeneration Prospectus to form the foundation of our approach to delivering economic growth in Peterborough – including good jobs and good homes – to benefit all.
- About to launch the new Peterborough Investment Prospectus which describes the scale and ambition of our economic growth potential.
- An impact data metrics platform has been procured, which should provide better insight. We have struggled to obtain data which accurately and regularly reflects the city's current economic status. This is an important tool as it will provide us with better evidence to make more informed choices about our priorities and actions.

CHALLENGES:

- 11,998 people in-work claim Universal Credit. This has increased since quarter 1.
- Average weekly wage is £586.20 which is below the target of £604.90.
- There are specific challenges in attracting suitably qualified and experienced staff for economic development roles. We are preparing a dedicated recruitment pack.
- As some of the economic benefits of our activity will not be realised in the very short term, we need to work with our partners in the Combined Authority, the Chamber of Commerce, and the Department for Work and Pensions to ensure that opportunities to support businesses to thrive are taken up.
- The number of people aged 16-64 in employment is currently 77% and our target is 83%.

PETERBOROUGH
TALKING 'BOUT REGENERATION



JOBS & MONEY





HOW WE WORK

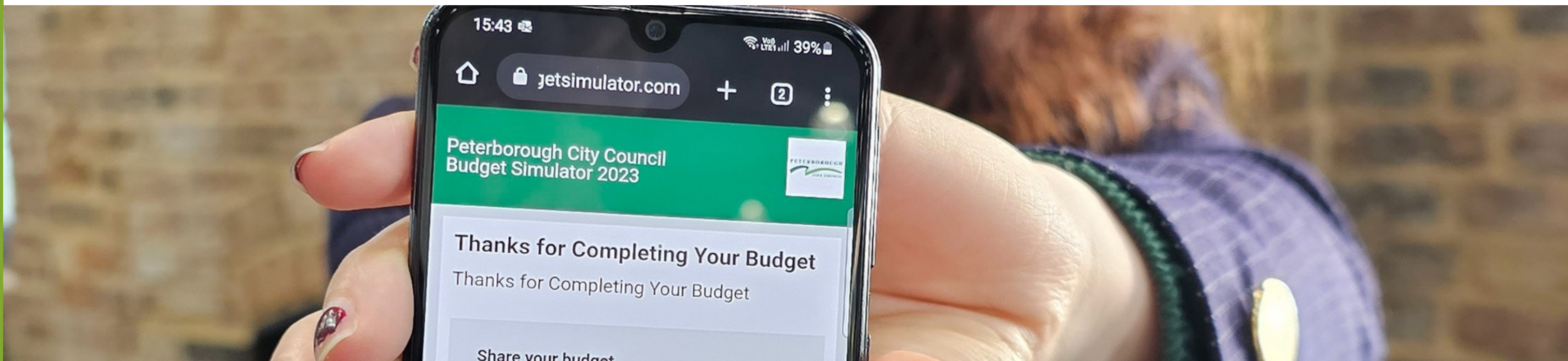
KEY ACHIEVEMENTS:

- 83% increase in the number of responses to our Budget Simulator. 342 responses overall.
- 56.4% Council Tax (domestic rates) collected - on track for time of year.
- 55.9% National Non-Domestic Rates collected – ahead of where we would expect for the time of year.
- 59% of savings identified for the current financial year delivered or on track for delivery against original plan. Target is 100% by year end.
- A review of the council’s sales, fees and charges has been completed and findings and recommendations will be presented to Cabinet soon. This will generate additional income for the council.
- Appointed a permanent Executive Director of Corporate Services and Section 151 Officer.

- Target is for chargeable services to be 100% recovered from service users - currently at 84%. For example, the cost of running car parks is fully recovered from the people who use them, and not from taxpayers in general.
- 94% of invoices paid within 30 days of receipt.
- 51% of all suppliers used are within Peterborough.

CHALLENGES:

- 3.1% variance of revenue expenditure forecast in comparison to the approved budget. This means the council is managing an in-year predicted overspend of £6.4m, rising from £5.3m in Q1. Plans are in place to reduce this as far as possible by year end.
- £6.2m budget gap in 2024/25. A draft budget will be published in January 2024 which sets out how we will deliver a balanced budget in the new financial year.





HOW WE SERVE



DICKENS STREET

KEY ACHIEVEMENTS:

- 69.7% of calls to our call centre were answered within 20 secs.

CHALLENGES:

- Further work is needed to improve the customer journey.
- A review of the council's asset portfolio, including community assets, has commenced, and significant savings will be generated from a range of options including investment, disposal and re-purposing.





HOW WE ENABLE



KEY ACHIEVEMENTS:

- All staff survey completed by 68% of council staff. Results now being analysed and discussed with departments to develop action plans.
- 77 apprentices currently in post. On track to use all our Apprenticeship Levy by year-end.
- Introduced a new early payment initiative to improve cash flow for our suppliers.
- 81% of Freedom of Information Requests responded to within 28 days. This is a dip on Q1 due to the introduction of a new system but is now quickly recovering.
- On average 7 days lost to absence per employee (rolling 12 months). Same as last year.
- Three graduates appointed as part of the National Graduate Development Programme and now working across the council.

CHALLENGES:

- Recruitment and retention of staff remains challenging.
- Reducing the council's use of agency staff for roles where it is challenging to recruit, for example in Adult's and Children's Services.



We want to hear from you!

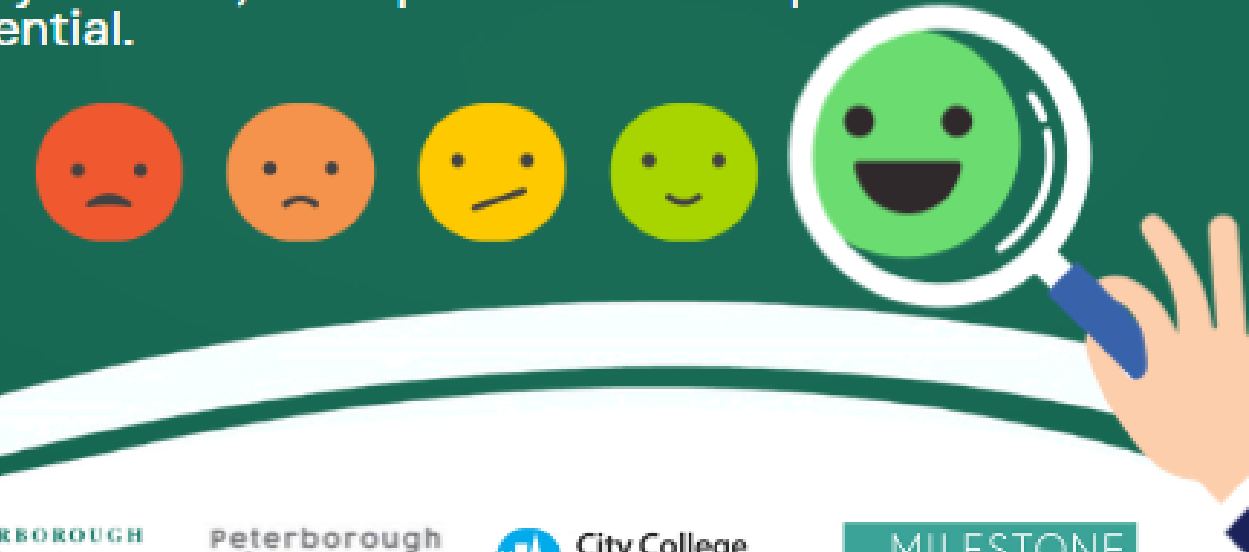
We've come a long way in the past 18 months and it's important to us that you feel part of the organisation.

Tell us more about what it's like to work for us, our new ways of working and help us to better understand our workforce by completing our 15 minute survey online.



Survey closes 9 October 2023.

Just so you know, all responses will be kept confidential.



GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 8
30 JANUARY 2024	PUBLIC REPORT

Report of:	Rob Hill, Service Director for Housing and Communities Peter Gell, Head of Regulatory Services	
Cabinet Member(s) responsible:	Councillor Gavin Elsey - Cabinet Member for Infrastructure, Environment and Climate Change	
Contact Officer(s):	Jacqui Harvey, Head of Operations Environmental Health, Licensing & Trading Standards Terri Martin, Strategic Regulatory Officer, Licensing	Tel. 453502 Tel. 453561

CARRIAGE AND PRIVATE HIRE LICENCING POLICY REVIEW/REVIEW ROAD LAYOUTS (MOTION FROM CLLR HUSSAIN)

RECOMMENDATIONS	
FROM: Head of Operations Environmental Health, Licensing & Trading Standards	Deadline date: <i>January 2024</i>
<p>It is recommended that Growth, Resources and Communities Scrutiny Committee determine whether the Licensing Committee should consider the motion and or that the Growth, Resources and Communities Scrutiny Committee should recommend:</p> <ol style="list-style-type: none"> 1. That the licencing team continue to licence Euro 6 under the current policy which allows for age limit extensions. 2. A Review of the entire Taxi policy prior to the intended date for review as currently planned for late 2024/2025 earlier than that proposed date, and, to further align with the Councils' Climate Change Policy potential impact on implementation date changes and timelines. 	

1. ORIGIN OF REPORT

1.1 A motion from Cllr Hussain relating to hackney carriage and private hire licencing policy review/review road layouts submitted in November 2023.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is being presented as the motion requests an alteration to existing Licensing Policy which also impacts on the Council's Climate Emergency, declared on 24th July 2019, at a meeting of Peterborough City Council's Full Council, where members unanimously declared a climate emergency and agreed to make the Council's activities net-zero carbon by 2030.

2.2 This report is for Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council:

9. Transport, Highways and Road Traffic;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

- 4.1 The Councils Taxi and Private Hire Policy was subject to review and consultation from 28/1/2022 to 25/3/2022. The amendments to the policy were varied and included many updates required in-line with recently published Statutory Guidance. The revision also contained measures relating to licensed vehicle emissions, to meet the future carbon reduction target requirements.

At a meeting on 7th July 2022, the Licensing Committee convened and considered all responses including those made in person by trade representatives. Concessions were made and the final policy was agreed and recommended to Full Council for adoption. Full Council convened on 27 July 2022 and unanimously voted (with no Members indicating to vote against or abstain) to adopt the revised Hackney Carriage and Private Hire Policy.

- 4.2 The current agreed and adopted policy in relation to vehicle age and emission status are detailed in section 2.27 of the Hackney Carriage and Private Hire Licensing Policy, as detailed below:

Petrol or Diesel vehicles licensed prior to 26 July 2022 have acquired (Grandfather) rights as set out below

Petrol or Diesel	Hackney carriage	Private hire
Maximum age limit beyond which the vehicle will not be licensed	15 years old or until 31/12/2029 (whichever is soonest)	10 years old or until 31/12/2029 (whichever is soonest)
Age at which the vehicle will be subject to six monthly inspections	6 years old	6 years old
Age at which the vehicle will be Subject to Critical testing criteria	10 years old	8 years old

Petrol or Diesel vehicles which are initially licensed on or after 26 July 2022 (and other non ULEV or ZEV) are subject the restrictions below.

Petrol or Diesel New 26/7/22	Hackney carriage	Private hire
Maximum age at time of first being licensed	3 years old	4 years old
Maximum age limit beyond which the vehicle will not be licensed	12 years old or until 31/12/2029 (whichever is soonest)	9 years old or until 31/12/2029 (whichever is soonest)
Age at which the vehicle will be subject to six monthly inspections	6 years old	6 years old
Age at which the vehicle will be Subject to Critical testing criteria	10 years old	8 years old

ALL Vehicles (both Hackney Carriage and Private Hire) that are ULEV (Ultra-Low Emission) or ZEV (Zero Emission) will be subject to the following age restriction criteria:

	ULEV	ZEV
Maximum age at time of first being licensed	8 years old	19 years old
Maximum age limit beyond which the vehicle will not be licensed	15 years old	20 years old
Age at which the vehicle will be subject to six monthly inspections	8 years old	8 years old
Age at which the vehicle will be Subject to Critical testing criteria	12 years old	12 years old

For the purposes of the above, a vehicle is ULEV or ZEV if:

	ULEV	ZEV
Vehicle Type:	It is a Hybrid or Extended Range Electric Vehicle (E-REV)	It is Battery Electric, or Hydrogen Fuel Cell, or Electric
V5C document details:	Taxation class = ALTERNATIVE FUEL CO2 (g/km) = 105g/km (or less)	Taxation Class = Alternative Fuel or Electric CO2 (g/km) = 0g/km

It is the Council's ambition that at the next policy review in December 2024, all newly licensed vehicles will need to be either Zero or Ultra-low emission.

- 4.3 On the 9th of February 2023, the Licensing committee convened to consider a minor amendment to the policy in relation to Tail-lift vehicles, already licensed and for consideration for new (grant) licensing. This type of vehicle plays a vital role within Peterborough's integrated transport system and is heavily relied upon by disabled passengers alongside the Council's Passenger Transport Operations Team responsible for fulfilling home to school transport routes.

The vast majority of the licensed tail lift enabled vehicles are of diesel or petrol fuel type and therefore would cease to be licensed under the current policy when they reach 10 years of age. A number of licensed tail lift enabled vehicles are approaching 10 years of age and are due to be de-licensed in the coming 12 months.

- 4.4 The Committee resolved (unanimously) to approve a policy amendment which is summarised as follows:
- Newly licensed diesel/petrol tail-lift enabled vehicles (Hackney Carriage and Private Hire) will become de-licensed when they reach 12 years of age from first registration or until 31/12/2019 whichever is soonest (increase from 10 years).
 - Diesel/petrol tail-lift enabled vehicles (Hackney Carriage and Private Hire) will be accepted for licensing up to 8 years of age from first registration (increase from 4 years)
 - Tail-lift vehicles already licensed:
 - Hackney Carriage vehicle can remain licensed until 15 years old (from date of first registration) or until 31/12/2019 whichever is soonest.
 - Private Hire vehicle can remain licensed until 12 years old (from date of first registration) or until 31/12/2019, whichever is soonest.

- 4.5 The proposed motion seeks to allow taxi drivers to license vehicles which are Euro 6 compliant. Emission limits are different for petrol and diesel engines:
- Euro 6 Diesel Emissions Standards (grams per kilometre): 0.50 CO,
 - Euro 6 Petrol Emissions Standards (grams per kilometre): 1.0 CO,
- 4.6 The policy does allow licensing of Euro 6 vehicles, however, to meet the councils' definition of ULEV, as detailed in 4.2 above, the V5C (logbook) must be defined as 'Alternative Fuel'.
- 4.7 The Policy does still allow a petrol and diesel Euro 6 vehicle to be initially licensed after 26th July 2022, as set out in the second table in paragraph 4.2 above. Specific amendment in relation to Tail-lift vehicles is also provided as detailed in paragraph 4.4 above.
- 4.8 The licensing policy sets out a transition timeline based on the Councils' Climate Change Policy and timelines. For the Taxi policy to change, the council needs to review whether it wishes to change its climate change policy and commitments first.
- 4.9 In the interim, to assist licensed drivers and proprietors, the licensing team are taking a pragmatic approach to licensed vehicles which are at the last year of licensing. If the licensed vehicle (Hackney Carriage or Private Hire) is in good condition, with regular maintenance and passes the councils' vehicle inspection test at Aragon, then the vehicle will be licensed for one further year (12 calendar months) only, beyond that stated in the existing Taxi policy.

5. CORPORATE PRIORITIES

5.1 *The recommendation links to the Council's Corporate Priorities:*

1. *The Economy & Inclusive Growth*
 - *Environment*
 - *Homes and Workplaces*
 - *Jobs and Money*
2. *Our Places & Communities*
 - *Places and Safety*
 - *Lives and Work*
 - *Health and Wellbeing*
3. *Prevention, Independence & Resilience*
 - *Educations and Skills for All*
 - *Adults*
 - *Children*

6. CONSULTATION

6.1 The policy and amendments were only recently subject to consultation in early 2022, after an extensive public consultation. Members considered all responses prior to determining the final policy, drivers will have made commercial vehicle decisions based on this policy.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 If it is decided that the policy should be amended, then the Councils' Climate Change Policy must be amended first to ensure alignment, and a further carbon impact assessment will be required. A further public consultation would also be required for the Taxi Policy.

8. REASON FOR THE RECOMMENDATION

- 8.1 The motion was procedurally moved to be heard at this Committee. Therefore, the recommendations provide a response to the requests made within the motion.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 No alternatives as the existing Taxi Policy and operational case by case approach takes into consideration the matters in the motion.

10. IMPLICATIONS

Financial Implications

10. There are no financial implications arising from this report.

1

Legal Implications

10. None. The existing policy permits licensing of Euro 6 vehicles.

2

Equalities Implications

10. There are no equality implications arising from this report.

3

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11. PCC Taxi Licensing Policy July 2022 to July 2027

1

<https://www.peterborough.gov.uk/business/licences-and-permits/taxis-and-private-hire/taxi-enforcement#hackney-carriage-and-private-hire-licensing-policy-0-0>

[Councillor Hussains Motion, item 4](#)

12. APPENDICES

12. N/A

1

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GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 9
30 January 2024	PUBLIC REPORT

Report of:	Cecilie Booth (Executive Director of Corporate Services)	
Cabinet Member(s) responsible:	John Howard (Deputy Leader and Cabinet Member for Corporate Governance and Finance)	
Contact Officer(s):	Simon Lewis (Service Director Commercial, Property and Asset Management) Felicity Paddick (Head of Estates)	01733 452522

LOCALITIES ASSETS REVIEW - UPDATE

RECOMMENDATIONS	
FROM: <i>Service Director Commercial, Property and Asset Management</i>	Deadline date: <i>January 2023</i>
<p>It is recommended that Growth Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. <i>Notes the Localities Assets Review's initial findings and recommendations to Cabinet for each of the sites highlighted in Phase One as shown in Appendix 1 and provides any comments.</i> 2. <i>Notes that Directors will continue to provide regular, quarterly updates to Cabinet on the progress of these sites.</i> 3. <i>Notes the proposal to focus on the Council's education sites under Phase 2, where officers will work with Academies and Maintained Schools to investigate opportunities to improve community usage across buildings, to repurpose surplus properties and to divest of surplus land if deemed appropriate. The expectation is that a report on Phase 2 will be brought back to Growth Scrutiny Committee in the Summer.</i> 	

1. ORIGIN OF REPORT

1.1 This report was requested by the Growth, Resources and Communities Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report sets out the findings of Phase 1 of the Localities Review of Council property including community buildings, leisure facilities and libraries. It also sets out the approval route for the repurposing of assets and provides details of the sites proposed in Phase 2.

2.2 This report is for Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council:

10. Strategic Financial Planning

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Overview

Cabinet approved the Localities Assets Review in November 2023. At the time the Cabinet paper included an Exempt Annex of 28 assets under consideration in Phase 1. Following the necessary engagement with the operators and users of the sites, this list along with the initial proposals, is now set out in full in Appendix 1.

The key deliverables of the review are as follows:

- A smaller portfolio of localities assets.
- An investment plan to ensure retained assets are fit for purpose to be funded wholly or in part via the disposals plan.
- A review of the overall compliance liabilities for both the council and the occupiers to ensure clarity over accountabilities for the repair, maintenance, and compliance requirements for the property.
- A wider engagement plan for the operators of the site and members of the public to inform and shape any final recommendations.
- A disposals/repurposing plan for assets deemed surplus to requirements.
- A report with a Localities Strategy for the council's buildings being reviewed and establishing the minimum standard service provision within the estate.
- Identification of opportunities to work with partners in terms of use of assets and service provision.
- A financial appraisal of the options examined, the key risks, next steps and a series of recommendations.

Phase 1

Since Cabinet approval, Officers have reviewed 28 sites under Phase 1 of the Locality Asset Review. This included community centres, libraries, youth centres, vacant sites and leisure sites. Officers have met with operators and users of these sites as well as attended public meetings supported by Elected Members. The feedback received from this engagement has been incorporated into Officers conclusions and associated recommendations set out in Appendix 1.

In most cases it is too early to make specific recommendations regarding opportunities to retain, repurpose, invest or dispose of any site. The conclusions set out in Appendix 1 deal with each site on a case-by-case basis and recommends moving certain sites forward for approval through the governance process.

Most sites listed will require more time to consider options and proposals and make clear recommendations. This may include developing business cases for the repurposing of assets and/or giving communities time to raise funds to either purchase their assets or to secure occupation by way of the Community Asset Transfer Policy. On this basis officers are proposing to continue to report to Cabinet on a quarterly basis with updates and recommendations in relation to these sites.

Phase 2

Officers are proposing to focus on school and other education sites as part of Phase 2. There are a number of reasons for this recommendation, they include:

1. Following the divestment of the management of this service from Cambridgeshire County Council, the council has taken responsibility for schools with this presenting an opportunity to consider the estate with a fresh pair of eyes.
2. Many schools became academies several years ago. Academies utilising former council school sites usually occupy land and properties under a 125 year lease.

3. Since the academisation it is evident that some schools and academies have determined that all or part of their estate could be put to a better use. This is not possible without the council, as landlord, providing consent.
4. Opportunities exist to engage with schools and academies to incorporate new community uses into the sites, to repurpose land and buildings no longer needed and to generate capital and revenue income streams (that will be shared between the parties) from divesting surplus assets.
5. This review will also include maintained schools.

There are a number of statutory requirements and obligations around repurposing school buildings, and these need careful consideration and planning. Neither the council nor the schools can act independently in this matter and close collaborative working is needed. As it stands the council has never undertaken a review of this type and the governance framework set out by the Locality Assets Review provides suitable governance for the exercise.

Conclusion

The review has resulted in identifying a number of sites that could be potentially disposed, invested into, repurposed and redeveloped. This is not a definitive list and further engagement is required with members, operators of the site and the public before a final determination can be made.

The review of the localities assets represents the beginning of a process for the buildings and sites reviewed.

Phase 2 of the review will focus on school and education sites (both academies and maintained schools).

5. CORPORATE PRIORITIES

- 5.1 The executive summary and draft recommendations form one of the key deliverables arising from the Sustainable Future City Council Portfolio Board and will deliver assets that are fit for purpose and more financially sustainable enabling them to be properly maintained in the longer term as well as releasing assets that can either generate capital receipts or can be reallocated under the proposed Community Asset Transfer Policy.

6. CONSULTATION

- 6.1 Before Cabinet approval in November, officers shared details of the sites and draft proposals in Phase 1 with the Corporate Leadership Team, elected Members (via an open day), Scrutiny Committee and Group Leaders.

Following Cabinet approval, further engagement and consultation has been undertaken with the public and operators and users of the localities assets, this includes attending public meetings at various sites as well as ongoing meetings and consultation with operators. In addition updates have been provided to the city's Members of Parliament, council Members, Group Leaders and the Leader and Deputy Leader of the Council.

The original Localities Review included an indicative timetable for delivery. This will be updated after Cabinet considers the report and recommendations in February.

- 6.2 In anticipation of Phase 2 focussing on schools and academies officers have already notified key stakeholders of these proposals and, subject to Cabinet approval of the proposals at the meeting in February, would look to commence this in March 2023 and to conclude by the end of Summer 2024.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 The anticipated outcome is to incorporate any feedback from the committee prior to submission of the report to Cabinet.

8. REASON FOR THE RECOMMENDATION

8.1 The reason for the recommendation is set out in the Executive Summary and draft recommendations, these are to deliver:

- A smaller portfolio of localities assets.
- An investment plan to ensure retained assets are fit for purpose to be funded wholly or in part via the disposals plan.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 The key alternative option would be to cease the review of localities assets and to retain the status quo. This is not a viable option as the council cannot afford to bring its current estate into an acceptable standard and therefore a rationalisation of the assets is required to reduce the operational costs and maintenance backlog.

10. IMPLICATIONS

Financial Implications

10.1 Financial Implications

Based on the proposed initial recommendations the expected potential benefits are still on track to be delivered. This will be reviewed following the outcome of the Cabinet Paper in February and as the programme develops.

It remains the intention that some of the savings and capital receipts may be reused on the retained portfolio of Localities assets. This will be reviewed on a case by case basis.

Legal Implications

10.2 As the review progresses and recommendations are finalised, legal consideration will need to be given when implementing any of the proposals.

Equalities Implications

10.3 None

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

11.1 None

12. APPENDICES

12.1 Appendix 1 – Schedule of Sites, Initial Proposals and Recommendations.

Appendix 1

Location	Comments	Recommendation to Cabinet
Southfields Community Centre	Site identified for re-development. Discussions with group in occupation regarding relocating their current storage area. Working on a development appraisal to consider development options. Any proposals will be subject to obtaining any necessary planning permission	Further work needed before a final recommendation can be presented.
Stanground Library	Considering proposals to re-develop the site into a mixed-use scheme including a new library facility and community space on the ground floor and flats above. Every effort is being made to seek interim alternative accommodation for the library service to minimise any disruption. This may be another opportunity to deliver market leading affordable eco homes on site. This will all be subject to obtaining any necessary planning permission for the development.	Further work needs to be undertaken, along with consultation with the Department for Digital, Culture, Media and Sport (DCMS) before any final recommendation can be presented
Fleet Community Centre	Working with the group managing the community centre on the possibility of selling surplus land and sharing the receipts the basis that the community centre uses its best endeavours to invest in other community sports facilities on the land presently owned by the association. Also considering the potential of selling the retained land and buildings to the association. Discussions are ongoing and feasibility studies, planning and valuation appraisals to be undertaken.	Further work needed before a final recommendation can be presented.
Regional Fitness and Swimming Centre	Feasibility study ongoing around site options. Discussions in early new year on future options and future of the site.	Further work needed before a final recommendation can be presented.
Stafford Hall community centre	Proposal for the site to be leased to a third party for community use, but on the basis that they complete certain works prior to any occupation.	Approve the disposal of the site on a long lease and delegate authority to the Executive Director of Corporate Services and Section 151 in consultation with the Cabinet Member for Corporate Governance and Finance to take all necessary steps to effect the disposal including agreement of terms.
The Barn	Potential disposal for a community leisure use facility subject to market value and planning approval. Discussions with youth services are ongoing regarding	Further work needed before a final recommendation can be presented.

Location	Comments	Recommendation to Cabinet
	relocation of the Princes Trust programme. Potential Clawback Payment from sale receipts due to Homes England to be considered.	
Thorney Community Centre and Library	A disposal of the site is considered the best option. Currently discussions are ongoing to arrange relocation of the foodbank and library to elsewhere in the village. DCMS to be engaged and kept informed about the relocation proposal.	Approve the disposal of the Site subject to agreeing terms for the relocation of foodbank and Library, and successful engagement with DCMS and to delegate authority to the Executive Director of Corporate Services in consultation with the Cabinet Member for Governance to take all necessary steps to implement effect the disposal
Woodston Library	Developing proposals to provide alternative service delivery arrangements for the library service and to convert the building to a bungalow to support the council's temporary accommodation needs. Will require agreement with DCMS before proceeding.	To continue engagement with DCMS following which a proposal will be presented with a clear recommendation.
30 Cromwell Road	Following the review, a disposal of this site is considered the best option. The facility will continue to be used for community purposes with current occupiers remaining on site.	Approve the disposal of the Site and delegate authority to the Executive Director of Corporate Services in consultation with Cabinet Member for Corporate Governance and Finance to take all necessary steps to effect the disposal including agreement of terms.
Thistle Drive Community Centre	Potential disposal, but any purchaser will need to provide a new lease for the current gymnastics group to allow them to stay on site. The nursery has closed in the community hub. Also working with other users to find alternative space prior to determining whether a sale is feasible.	Further work needs to be undertaken before a clear recommendation can be provided which will include, an agreement to retain lease for gymnastics group on acceptable terms.
Matley Community Centre	Option to dispose to current occupier or third party. Proposed to remain as community use.	Further work needed before a final recommendation can be presented.
441 Lincoln Road	Looking at potential future options for this site, no decisions have been made.	Further work needed before a final recommendation can be presented.
Welland Contact Centre	Relocation of existing operational use by the council and, subject to planning approval, conversion back to housing to support temporary accommodation needs. Funding has been secured for the works.	Recommendation to approve the relocation of the existing operational use and delegate authority to the Executive Director of Corporate Services to agree terms in consultation with Cabinet Member for Resources.

Location	Comments	Recommendation to Cabinet
Dogsthorpe Community Centre	Repurpose into a new family contact centre and children's hub. Services to be relocated to alternative nearby premises. Funding has been secured for the works.	Recommendation to approve the repurposing of the facility and delegate authority to the Executive Director of Corporate Services to agree terms in consultation with Cabinet Member for Corporate Governance and Finance
Walton Community Centre	Potential to dispose of site to an education provider for possible education use.	Approve the disposal of the site and delegate authority to the Executive Director of Corporate Services in consultation with Cabinet Member for Corporate Governance and Finance to take all necessary steps to effect the disposal including agreement of terms.
Chestnuts Community Centre	Retain. Open discussions re use of Community Ownership Fund to explore opportunities for the operators to purchase the building to improve the facilities and services on site.	Further work needed before a final recommendation can be presented.
318 Gladstone Street	Site is occupied by Gladstone District Community Association under a long lease to the council at a peppercorn rent. Considering options to dispose of the council's freehold interest, tenants occupation will remain unchanged.	Approve the disposal of the site and delegate authority to the Executive Director of Corporate Services in consultation with the Cabinet Member for Corporate Governance and Finance to take all necessary steps to effect the disposal including agree terms
Herlington Community Centre and Children's Centre	Retain and proactively manage to make best use of the space available. The council needs to keep ownership and control due to the high demand for childcare places in the area. Site identified as a potential neighbourhood hub.	Further work needed before a final recommendation can be presented.
South Grove Community Centre	Retain as community centre and potentially issue new community asset transfer lease to enable the funding to be found. Condition survey undertaken and to be shared with centre early in the new year.	Further work needed before a final recommendation can be presented.
George Alcock Community Centre	Retain centre but review options for enhancement of site.	Further work needed before a final recommendation can be presented.
Paston Farm	Review ongoing but further analysis underway in relation to relocating current uses on site, liabilities to the council and future options. Other nearby site has been identified as a potential alternative space for the	Further work needed before a final recommendation can be presented.

Location	Comments	Recommendation to Cabinet
	community fridge and café.	
Eye Youth Centre and Library	Review ongoing and assessment of impact underway. Possible for investment in Manor Farm Community Centre to enhance capacity and to enable services to relocate within the village. Feasibility work ongoing, property lies within a conservation area and there may be a restrictive covenant on use. Ongoing engagement with DCMS regarding the library use	Further work needed before a final recommendation can be presented.
Bluebell meeting rooms	Centre serving over 50s. Ongoing review of options for the possible retention and expansion of uses (albeit a disposal remains possible but not recommended at this stage). Occupation needs to be regularised.	Further work needed before a final recommendation can be presented.
Orton Wistow Community Centre	Review ongoing. Need to identify all uses on site to understand the use and demand better. Community Ownership Fund to be discussed to enable the group running the centre to look at the potential of purchasing the property.	Further work needed before a final recommendation can be presented.
New England Complex	Multiple stakeholders on site with significant history. Review will continue to determine options.	Further work needed before a final recommendation can be presented.
EAST Community Centre	Review will continue to determine future options and assess current use/demand. Long lease in place which will require consideration.	Further work needed before a final recommendation can be presented.
The Cresset (specifically the three areas occupied by the council under a lease agreement)	Council leases under review. Intention to retain part (including Kingfisher Centre) and to maximise beneficial occupation. Library is not sustainable in current location and restricts income generating opportunities for the Cresset. Discussions ongoing with DCMS about the possibility of potentially relocating library elsewhere on site, subject to DCMS approval.	Further work needed before a final recommendation can be presented.

Location	Comments	Recommendation to Cabinet
The Cresset (Car Park)	Removed from Phase 1. Site is leased to the YMCA and not in scope.	No further action proposed.

GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 10
30 JANUARY 2024	PUBLIC REPORT

Report of:	Interim Director of Legal and Governance and Monitoring Officer - Adesuwa Omoregie	
Cabinet Member(s) responsible:	Councillor Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 684628

MONITORING SCRUTINY RECOMMENDATIONS REPORT

RECOMMENDATIONS	
FROM: Interim Director of Law and Governance (Monitoring Officer)	Deadline date: N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee:</p> <p>1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</p>	

1. ORIGIN OF REPORT

1.1 In accordance with the constitution Scrutiny Committees may make reports and recommendations to the Cabinet and/or full Council and/or any Committee in connection with the discharge of any of the Council's functions. This report is therefore provided as part of this process to ensure the monitoring of any recommendations which have been made by this committee.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions.*
- b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*

- d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

- 4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.
- 4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed, they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

- 5.1 Regular monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations and ensure that they are implemented.

6. **REASON FOR THE RECOMMENDATION**

- 6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings and ensuring that they are implemented.

7. **ALTERNATIVE OPTIONS CONSIDERED**

- 7.1 N/A

8. **IMPLICATIONS**

Financial Implications

- 8.1 There are no financial implications arising from this report.

Legal Implications

- 8.2 There are no legal implications arising from this report.

9. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Minutes of the Growth, Resources and Communities Scrutiny Committee meeting held on 14 November 2023.

10. **APPENDICES**

- 10.1 Appendix 1 – Monitoring Scrutiny Recommendations Report

RECOMMENDATION MONITORING REPORT 2023/24

GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE / CRIME AND DISORDER SCRUTINY COMMITTEE

UPDATED: 05/01/2024

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Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
18 July 2023	Cllr Cereste Cabinet Member for Growth and Regeneration Place and Economy	Peterborough Station Quarter Redevelopment Scheme	The Growth, Resources and Communities Scrutiny Committee recommended that this council via their individual group leaders, select councillors who are passionate about and have knowledge of various disability issues, to be a part of an active consulting group working with those planning the Station Quarter. Also working alongside with various other recognised disability groups within Peterborough.	Members received a written response from Officers which was circulated on Wednesday, 6 October 2023. The response detailed the ongoing work to set up a Making Peterborough Accessible Group (MPAG) and the initial engagement around the Peterborough Station Quarter Project.	Completed.
14 September 2023	Cllr Coles, Cabinet Member for Legal, Finance and Corporate Services Corporate Services	Locality Asset Review - Update	The Growth, Resources and Communities Scrutiny Committee recommended that Item 12. Locality Asset Review – Update be deferred to allow Officers to revisit EXEMPT Appendix 1 – Locality Asset Review Summary and provide a public version of the appendix, with explanations provided if any information was to remain EXEMPT.	This was actioned at the Extraordinary Growth, Resources and Communities Scrutiny Committee held on 23 October 2023.	Completed.
23 October 2023 (Extraordinary)	Cllr Coles, Cabinet Member for Legal,	Locality Asset Review - Update	The Growth, Environment and Communities scrutiny	This recommendation was actioned for the	Completed.

	Finance and Corporate Services Corporate Services		recommended to Cabinet that Officers: 1. Explore ways of engaging a larger number of Councillors in the process of reviewing the Council's assets, as soon as possible. 2. Ensure that ward Councillors are updated on matters that relate to their ward.	Cabinet meeting on 13 November 2023. The recommendation would be ongoing throughout the review process and detailed to the Committee at their meeting in January 2024.	
26 July 2023 (Full Council)	Cllr Hiller, Cabinet Member for Housing, Growth and Regeneration	Cllr Fenner's motion – adaptive housing	Cllr Fenner's motion was procedurally moved to the Growth, Resources and Communities Scrutiny Committee following discussion at Full Council on 26 July 2023. The details of this motion can be found here: Motions on Notice	This recommendation was addressed at a scrutiny housing workshop held on 30 November 2023. All Cllrs were sent the information discussed at this workshop.	Completed.

Growth, Resources and Communities Scrutiny Committee
Crime and Disorder Committee
Work Programmes 2023/24

Updated: 05/01/2024

Meeting Date	Item	Comments
Meeting date: 18 July 2023 Draft report deadline: 27 June Final report deadline: 05 July	Appointment of Co-opted Members 2023/24 Contact Officer: Charlotte Cameron	
	Station Quarter Redevelopment update Contact Officer: Nick Carter	
	Passenger Transport Contact Officer: James Collingridge and CPCA Representative	
	Corporate Performance Report Contact Officer: Matt Gladstone	
	Independent Improvement and Assurance Panel Report Contact Officer: Matt Gladstone	Removed.
	Review of 2022/2023 and Draft Work Programme for 2023/24 Contact Officer: Charlotte Cameron	
	Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron	
Meeting date: 14 September 2023 Draft report deadline: 24 August Final report deadline: 1 September	(Housing Strategy) Temporary Accommodation Action Plan. Contact Officer: Matt Oliver/Caroline Rowan	Deferred.
	Report on Growth and Regeneration development prospectus Contact Officer: Nick Carter	Deferred.

	EV Charging Infrastructure Deployment Contact Officer: James Collingridge/Lewis Banks	Deferred.
	Forward Plan of Executive Decisions	
	Sales, Fees and Charges Review Contact Officer: Emma Riding	
	Update on People and Culture Programme Contact Officer: Steve James/Mandy Pullen	
	Independent Improvement and Assurance Panel Report Contact Officer: Ray Hooke	
	Monitoring Recommendation Report	
	Work Programme 2023/2024	
	Locality Asset Review – Update Contact Officer: Simon Lewis	Contains an exempt appendix and deferred.
EXTRAORDINARY Meeting date: 23 October 2023 Final report deadline: 13 October	Locality Asset Review Contact Officer: Simon Lewis and Felicity Paddick	

Meeting date: 14 November 2023 Draft report deadline: 24 October Final report deadline: 02 November	Forward Plan of Executive Decisions	
	Housing Strategy Contact Officer: Anne Keough	Provide a detailed report on the structure and content of the strategy for feedback and comment
	Corporate Performance Report Contact Officer: Matt Gladstone	Deferred.
	Report on Growth and Regeneration development prospectus Contact Officer: Nick Carter	
	Monitoring Scrutiny Recommendations Report	
	Work Programme 2023/2024	

Meeting date: 30 January 2024 Draft report deadline: 09 January Final report deadline: 17 January	Forward Plan of Executive Decisions	
	Independent Assurance Panel Report Contact Officer: Matt Gladstone	
	Corporate Performance Report Contact Officer: Rob Atkins	
	Hackney Carriage and Private Hire Licencing Policy Review/Review Road layouts (Motion from Cllr Hussain) Contact Officer: Peter Gell/Charlotte Palmer	
	Locality Asset Review – Second Report Contact Officer – Simon Lewis	
	Monitoring Scrutiny Recommendations Report	
	Work Programme 2023/2024	
Meeting date: 22 January 2024 Joint Meeting of the Scrutiny Committees – Budget		

Meeting date: 19 March 2024 Draft report deadline: 27 February Final report deadline: 06 March	Forward Plan of Executive Decisions	
	Cabinet Member Portfolio Update Report Cllr Howard, Cabinet Member for Corporate Governance and Finance Contact Officer: Cecilie Booth and Adesuwa Omoregie	
	Cabinet Member Portfolio Update Report and Highways Annual Report - Cllr Elsey, Cabinet Member for Infrastructure, Environment and Climate Change Contact Officer: James Collingridge	
	Cabinet Member Portfolio Update Report Cllr Hiller, Cabinet Member for Housing, Growth and Regeneration Contact Officer: Nick Carter	
	Housing Strategy Contact Officer: Anne Keogh	To share outcome of the consultation and seek approval for any amendments to the final draft
	Monitoring Scrutiny Recommendations Report	

Briefing notes:

1. **EV Charging Infrastructure Deployment:** Contact Officer: James Collingridge/Lewis Banks
2. **Safer Peterborough Partnership: Contact Officers:** Rob Hill/Clair George
3. **Highway Asset Management Plan and Associated Policies:** Contact Officer: James Collingridge
4. **The 2023/2024 Local Transport Plan Annual Programme of Works:** Contact Officer: James Collingridge

Motions:

1. **Station Quarter/Great Northern/Asylum Seekers –** Cllr Fenner, Full Council 1 November 2023 (procedurally moved)
2. **Domestic Abuse and Guidance/ White Ribbon Pledge –** Cllr Trust, Full Council 1 November 2023 (recommended within motion)

Proposed Items for 2024/2025:

1. CRIME AND DISORDER COMMITTEE

Safer Peterborough Partnership - 2024-2025 Priorities Setting and Annual report

Contact Officer: Rob Hill/Claire George